

**INSTITUTE OF HOTEL AND TOURISM MANAGEMENT
MAHARSHI DAYANAND UNIVERSITY ROHTAK**

MINUTE OF THE MEETING OF DEPARTMENTAL COMMITTEE HELD ON JULY 2, 2016 at 9.00 AM IN THE OFFICE OF DIRECTOR INSTITUTE OF HOTEL AND TOURISM MANAGEMENT

MEMBERS PRESENT

1. Prof. Satyawan Baroda
2. Dr. Ranbir Singh
3. Dr. Amit Kumar
4. Dr. Sanjeev Kumar
5. Mr. Manoj Kumar
6. Dr. Goldi Puri
7. Ms. Shilpi
8. Mrs. Jyoti
9. Dr. Anoop Kumar
10. Mr. Sumegh
11. Mrs. Gunjan

Chairman

The chairman of the departmental committee welcomed all the members and the agenda was taken up for discussion. After detailed celebrations the Committee resolved as under:

1. Workload status of IHTM for odd semester 2016-17

The workload status of odd semester papers for the session 2016-17 was taken up for discussion. After consideration of one's area and interest the following workload was considered and resolved given in the table mentioned below:

WORKLOAD FOR ODD SEMESTER 2016-17

12	Teachers in IHTM	12
04	Guest faculty already engaged	04
05	Research Scholars (JRF & URS)	05
02	Teachers on Leave (CCL, Deputation)	02
14 (including 342 Hour	Present strength of teachers	14 (including resource persons)
14 @ 16	Total workload	342 Hours per week
5 @ 4= 20	Existing teachers teaching hours	14 @ 16=224 Hours per week
Total Wo	Research scholars teaching hours	5 @ 4= 20 Hours per week
342 - 244	Total Working Hours	Total Working Hours = 244 per week
06 (04 Hotel Management, 01 Tourism Management and 01 General Management)	Surplus workload	342 - 244 = 98 Hours per week
	Required faculty members @16 workload per week	06 (04 Hotel Management, 01 Tourism Management and 01 General Management)

Meeting ended with the vote of thanks to the chair.

CHAIRMAN

CHAIRMAN

Endst..No.IHTM/2016 5783-5794

Departmental Committee

Date 04/07/16

CC: Copy of the above is forwarded to all DC members for information and necessary action.