

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
CHEMISTRY DEPARTMENT

E- tenders on behalf of Registrar is invited subscribed as “Tender for Equipment” (as per list) for the supply of Instruments as per detail given on website along with earnest money equal to 2% of the quoted rates on the total amount paid through online mode and a separate fee of Rs. 4000/- as tender fee in account of Finance Officer, M.D. University, Rohtak will also be deposited through online mode. The e- tenders (technical documents) will be opened on 03/01/2017 at 11.00 a.m. For details may visit on <https://haryanaeprocurement.gov.in> / www.mdurohtak.ac.in

REGISTRAR

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK
CHEMISTRY DEPARTMENT,
M.D.UNIVERSITY, ROHTAK**

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STANDARD BIDDING DOCUMENT FOR PURCHASE OF EQUIPMENTS IN CHEMISTRY DEPARTMENT UNDER SAP, MDU, ROHTAK

PART1: COMPLETE BIDDING DOCUMENT

Name of work: Purchase of equipments in Chemistry Department under SAP, MDU, Rohtak.

PRESS NOTICE

**M.D. UNIVERSITY, ROHTAK
Notice Inviting E-Tender**

Name of work	Purchase of equipments, in Chemistry Department under SAP MDU, Rohtak.
Tender Docs Fee+ E Service Fees	Rs.4000 + 1000 = Rs. 5000/-
Earnest Money	2 % of the quoted rate of Equipment
Time Limit	06 to 10 Weeks
Tenders to be received till: 05.00 PM on dated 02/01/2017	
i) The tenders will be received only through E-tendering for further details visit website https://haryanaeprocurement.gov.in	
(ii) Cost of Bid document (to be paid online) is Rs. 4,000/- (non refundable) for each bid to be deposited through online.	
(iii) Willing Contractors shall have to pay is Rs. 1000/- the e- Service Fee through online.	
Head/Coordinator SAP Department of Chemistry M.D.U., Rohtak	

DETAIL NOTICE INVITING TENDER

e-Tender is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No	Name of Item	Appx. Cost (Rs. In lacs)	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Purchase of equipments, in Chemistry Department under SAP MDU, Rohtak.	As quoted by the bidder	2% of the price quatted by the bidder	Rs. 4000/-for Tender Document fee & Rs. 1000/- for e-Service fee	13.12.2016	Upto 02.01.2017 (05:00 P.M.)

1. Detailed notice inviting tender/estimate drawing can be seen in the office of the undersigned during office hours.
2. Bidding documents available on website <http://mdurohtak.haryanaeprocurement.gov.in>
3. Newly enlisted contractors/societies/suppliers/manufactures should bring with them proof of their enlistment in appropriate class.
4. The bidders would submit bid through e-tendering only on the website i.e. <http://haryanaeprocurement.gov.in>

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through NET BANKING/RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**

2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**

3. The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before (02.01.2017 (04:00 P.M.)); and make payment via NET BANKING/RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to**

successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	13.12.2016	02.01.2017 (05:00 P.M.)
2	Technical Bid Opening		03.01.2017 (10:00 A.M) to (05:00 P.M)	
3	Financial Bid Opening		05.01.2017 (10:00 A.M) to (05:00 P.M)	

Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

CONDITIONS: -

1. DNIT & prequalification criteria can be seen on any working day during office hours in office of the undersigned.
2. Conditional tenders will not be entertained & are liable to be rejected.
3. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
4. The undersigned reserve the right to reject any tender or all the tenders without assigning any reasons.
5. The societies shall produce an attested copy of the resolution of the Co-operative department for the issuance of tenders.
6. The tender without earnest money/bid security will not be opened.
7. The Jurisdiction of court will be at **Rohtak**.
8. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
9. The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of 'Manual submission of BS. If any bidder/tenders withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the earnest money shall stand forfeited. Bids shall be valid for 120 days from the date of bid closing i.e. from last date of manual submission of EMD. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

For & on behalf of Registrar, MDU, Rohtak.

**Head /Coordinator- SAP
Chemistry Deptt.
M. D. University, Rohtak**

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. **Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. **Obtaining a Digital Certificate:**

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.

2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3 **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4 **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e -Procurement portal <https://haryanaeprocurement.gov.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee , EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through NET BANKING/RTGS / NEFT & OTC. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope: The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

8. ASSISTANCE TO THE BIDDERS:-

In case of any query regarding process of e-tenders and for undertaking training purpose, the intended bidder can also avail the following and can contact service provider as per below:

Office Timings of Help-desk support for Single e Procurement Portal of Government of Haryana- Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:30 pm) & Training workshop will be conducted on every 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11:30 am upto 3:00 pm) of each month.

All queries would require to be registered at our official email-chandigarh@nextenders.com for on- time support (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk)

Important Note:-

- (a) Any intending bidder can contact the helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event.
- (b) For queries pertaining to e-Payment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of e-Auction/Tender event.
- (c) Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.

Schedule for Training:

Training workshop will be held on 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11: 30 am upto 3:00 pm) of each month at following addresses:		
Nextenders (India) Pvt. Ltd Municipal Corporation Faridabad, Near B.K.Chowk, Opp. B.K.Hospital, NIT, Faridabad Contact no.	Nextenders (India) Pvt.Ltd. Public Health Division No. 2 Hisar, Model Town Opp. N.D Gupta Hospital, Hisar	Nextenders (India) Pvt. Ltd., Nirman Sadan (PWD B&R), Plot No.- 01, Basement, Dakshin Marg, Sec- 33 A, Chandigarh - 160020 For Support- 1800-180-2097

For Support Call – 1800-180-2097

Haryana eProcurement Help Desk Office will remain closed on Saturday (except 4th

Saturday), Sunday and National Holidays

NOTE:- Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

Guideline for Online Payments in e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

A. Debit Card

B. Net Banking

C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows.

(i) Bidder selects Debit Card option in e-Procurement portal.

(ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.

(iii) Bidder clicks on "Continue" button

(iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.

(v) Bidder enters card credentials and confirms payment

(vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.

(vii) The page is automatically routed back to e-Procurement portal

(viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,

(ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

D) Over-the-Counter (OTC)

This solution shall allow the bidder having account with ICICI Bank, to make the payment from any CMS enabled Branch of ICICI Bank in India. Bidders can make the payment via cash(if amount is <= ₹ 49,999), Demand Draft or ICICI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects Over-the-Counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. Bidder chooses the bank account no. for refund of the amount.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal displays the details of payment. Bidders clicks on "print _challan" and prints the OTC challan.
- (v) Bidder submits the OTC challan at the counter of any designated branch of ICICI Bank with Cash / Demand Draft / ICICI Bank Cheque (Payment in cash is allowed upto Rs. 49,999/-)
- (vi) ICICI Bank verifies the URN (format to be discussed and decided) and Amount with e- Procurement portal prior to accepting the payment
- (vii) On successful verification from e-Procurement portal, ICICI Bank accepts the payment. In case of failure, ICICI Bank shall return back the OTC challan and payment to the Bidder.
- (viii) ICICI Bank will commit the payment transaction (in case of successful verification from e- Procurement portal) and sends the Bank Transaction Number (I-Sure Reference Number) online against the URN and Amount.
- (ix) ICICI Bank will generate receipt for the payment transaction and issues the same to the Bidder.
- (x) The e-Procurement system updates the bank transaction number against the URN and Amount based on details sent by ICICI Bank online prior to generation of receipt.
- (xi) The status of payment will be displayed as "verification successful" in e-Procurement portal, when the bidder clicks on verification option in the portal
- (xii) Bidder would be required to upload the scan copy of receipt as received from ICICI Bank as part of proof in Nextender portal before submitting the tender

Sr no.	Scenario	Do's / Don't's
1	<p>In the event of making Payment through NET BANKING/NEFT/RTGS</p>	<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that NET BANKING/RTGS/NEFT payments are made to the exact details as mentioned in the challan which are: <ol style="list-style-type: none"> 1) Beneficiary account no: <client code> + <random number> 2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders) 3) Amount: As mentioned on the challan. It is specific for every tender/transaction 4) Beneficiary bank branch: ICICI Bank Ltd, CMS 5) Beneficiary name: As per the challan • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD • It is advised that all the bidders make payment via NET BANKING /RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender • Bidder has to make only single payment against a challan as per the amount mentioned on the challan. • Bidder must do the payment before tender validity gets expired

		<p>Don't's</p> <ul style="list-style-type: none"> • Bidder should not enter erroneous details while filling the NET BANKING /NEFT/RTGS form at their bank. The following possibilities may arise: <ol style="list-style-type: none"> 1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account 2) Incorrect Beneficiary account number mentioned(<client code> + <random number>):- <ol style="list-style-type: none"> a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted. 3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account. <p>In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.</p> <ul style="list-style-type: none"> • Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination. • Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder. • Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder
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2	<p>In the event of making Payment through OTC</p>	<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that OTC payments are made to the exact details as mentioned in the challan which are: Beneficiary account no: <client code> + <random number> Amount: As mentioned on the challan It is specific for every tender/transaction Beneficiary name: As per the challan Bidder has to make only single payment against a challan as per the amount mentioned on the challan • Bidder must do the payment before tender validity gets expired • Bidder needs to mandatorily upload the scan copy of the payment receipt issued by ICICI Bank, in Nextender Portal before submitting the Tender
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		<p>Don't's</p> <ul style="list-style-type: none">• If the bidding amount is greater than Rs49,999, then Bidder should not make payment in cash. In this case, Bidder should pay via Demand Draft/ICICI Bank Cheque• It is bidders's responsibility to ensure that Demand draft should be valid and should not have discrepancies such as signature not found, stale DD, mutilated, material alteration, favouring third party etc., In the event of Demand Draft returned by bidder's Bank on account of such discrepancies, ICICI Bank shall ensure that such communication is sent to the Client within 3 days from the date of rejection by the Bidder's Bank• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' <p>EMD</p>
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**Head of the Chemistry Deptt.
M. D. University, Rohtak**

TERMS AND CONDITIONS GOVERNING THE TENDERS FOR THE SUPPLY

1. Every e-tender shall be accompanied by the earnest money equal to 2% of the involved value and separate draft of Rs.4000/- as tender fee. The earnest money should be deposited through online.
2. The e-tender received without earnest money or after the due date shall not be entertained except with the special approval of the competent authorities.
3. The supplies shall be executed within the time specified in the supply order which may be extended by the Registrar on other application of the supplier explaining reasons/circumstances due to which time limit could not be adhered to. In the event of the supplier failing to supply the material within time, he shall be liable to pay as compensation an amount equal to one percent or such small amount as the Registrar may decided on the said amount of the contract, for every day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10 percent of the total amount of the contract. An appeal against these orders shall however lie with the Vice Chancellor whose decision shall be final.
4. In case the contractor backs out of his contract, the earnest money deposited by him shall be forfeited besides any other action as may be considered necessary by the Vice-Chancellor.
5. All the charges including packing, forwarding and installation, taxes and other levies should be specified in the tender. The charges etc. not specified in the tender shall not be paid.
6. The quantity of material/supplies shall be subject to increase or decrease on the tendered rates. This increase or decrease shall be communicated by the University within 30 days of acceptance of the tender.
7. Supplies shall be made as per the schedule and within such time as is indicated in the supply order.
8. 100% payment will be made on receipt and inspection of goods to ensure the specifications and their good condition.
9. The rates accepted by the University shall be applicable up to 31.3.2017 and the supplier shall have to make supply during the period as and when required.
10. **The e-tenders shall be opened in the office of Head/Coordinator-SAP, Department of Chemistry, M.D. University, Rohtak on 03.01.2017 after 10.00 a.m. onwards by the Purchase Committee in the presence of contractor/supplier and the Committee reserves the right for negotiation thereafter if considered necessary.**
11. The Registrar reserves the right to reject or accept any offer without assigning any reasons.
12. All disputes subject to **Rohtak jurisdiction**.
13. Guarantee/warranty of items must be mentioned.
14. **The University stands exempted from the payment of Central Excise Duty/Custom Duty. The rates be quoted keeping that fact in view, Necessary certificate will be provided by the University.**
15. No tender documents will be issued and rates are to be offered on company's letter pad.
16. If a holiday occurs on the opening day, the tenders will be opened on the next working day.
17. Technical documents must reach the office of HOD (Chemistry)/Coordinator SAP up to 02.01.2017 at 05.00 PM.

List of Technical Documents

Sr.No	Description	Bidders Response (Yes/No)
1	Authorization certificate from the manufacturer of equipment	
2	Copy of PAN card.	
3	Copy of latest income tax return.	
4	List of institutions where equipment has been installed	
5	Satisfactory report regarding the equipment from institution	
6	specification of Equipment	

Sr. No.1 Fourier transform Infrared spectrophotometer(FTFIR-FAR)

• The FT-FTIR must be capable to analyze sample of various matrix like liquids, solid samples • Spectrometer should be capable of Spectral range ≥ 7800 to ≤ 50 cm^{-1} . • Spectral resolution : 0.10 cm^{-1} or better • Wave number precision : 0.01 cm^{-1} or better Signal-to-Noise • Minimum SNR Peak to Peak minimum of 55,000:1 for 1 minute scan at 4 cm^{-1} • SNR Peak to Peak minimum of 12,500:1 for 5 sec scan at 4 cm^{-1} Detector: The spectrometer must have provision to be equipped with 3 detectors upon up gradation. Detectors like DTGS/DLATGS to be offered only. Source: • Ceramic source for Mid & far IR or equivalent . Instrument must be capable of holding mid nir far and visible sources in the same system upon upgradation. • The source should be stabilized to prevent hot spots forming. • Interferometer must be rock solid permanently aligned/dynamically aligned/dyna scan and highly stable. • Optics: All mirrors must be gold coated or alumina or equivalent coating for high throughput and to give sensitivity of 55,000:1 for 1 minute scan peak to peak at 4cm^{-1} • Connectivity with computer through Ethernet cable and indication of the source, laser & other parts of instrument are operational. • Critical components must be checked prior to every scan with ability to automatically accessories recognition is essential. • System must be supplied with suitable cell and accessories needed to analyze liquid, solid sample. Vendor has to provide the technical details of these accessories in the bid. • The FT-IR must have the provision to be upgraded to TGA system for Evolved gas analysis in future. • Instrument should be capable of upgrading to NIR in the same instrument in future. • Instrument should be offered with ATR with monolithic diamond crystal with warranty of 5 years on diamond crystal and ATR optionally. • Library should be offered SOFTWARE: • Manufacturer has to provide latest version of window based software for instrument control, basic and advanced data manipulation, Spectral calculator, quantification, data acquisition & their statistics etc. • ACCESSORIES AND SPARES: Vendor has to provide the details of Mandatory spares, consumables and tools & tackles needed for installation, commissioning and operation of the system for one year separately with bid

Sr. No. 2 AUTOMATIC KARL FISCHER TITRATOR

- Dispensing System: ❖ Imported Syringe is used as burette of the sizes 5ml or 10 ml [interchangeable with auto recognition].
Electrode: Double Pin Platinum Electrode. Display: Back lighted 40 characters, 2 lines LCD. Print Format: Automatic Calculation of Results [% & ppm] Automatic Printing of leak rate value. Reports can be obtained even after resetting /power off / power failure conditions. Statistical report with means std. Deviation (S.D.) and relative standard deviation (R.S.D) & C.V. Stirring System: Microcontroller based Magnetic Stirrer with digital indication. PC Compatibility: PC software [as an optional] Method Protection: Two Tier password facilities to protect stored methods from any misuse or unwanted change i.e. Admin. Password and User Password.
- ❖ **TECHNICAL :-**
End Point Detection: Voltametric. mV Range: ± 3200 mV. Polarised Current Range: $1 \mu\text{A}$ to $80 \mu\text{A}$ in 8 steps. Accuracy: ± 1 Mv .Burette Resolution: 1/5000 for 5 ml and 1/10000 for 10 ml. Burette filling time: < 20 Sec. Measuring Range: $10 \mu\text{g}$ to 500 mg (20ppm – 100%). cut-off criteria: Delay or Drift. Memory: 50 Programs with parameters. Results Calculation: Mg/ml, %, ppm and on line leak rate with cumulative Titrant consumption Result. **Complete GLP compliant reports i.e. Result & Statistics etc. Connectivity to Balance, Printer & PC.**
Power Supply: 230 V AC $\pm 10\%$, 50 Hz. Standard supply : Supply with following items :-
10 ml burette assembly consisting of :-One 10 ml Syringe with tubing,connectors and valve, One moisture Filter,One Glass Dispensing tip, One karl fischer reagent bottle with cap, One stand for mounting all above items. KF Electrode5 Port Vessel.

Sr. No. 3 Micro balance (Analytical)(Mettler Toledo/Shimadzu/sartourious)

Specifications:-	
Maximum capacity (fine range/full range)	82 / 220 g
Readability, full range	0.1 mg
Readability, fine range	0.01 mg
Pan size	80mm
Repeatability (at nominal load)	0.08 mg
Repeatability (at low load)	0.02 mg (10 g)
Settling time* (fine range/full range)	3 s / 1.5 s
Minimum sample weight* (acc. to USP)	30 mg
Minimum sample weight* (U=1 %, k=2)	3 mg

Sr. No. 4 UV-VIS Double Beam Spectrophotometer

Specifications:	<p>Optical System: Double Beam (1200 lines/mm Grating) Wavelength Range (nm): 190 nm – 1100nm Mode: Basic/Quantitative/Wavelength Scan/DNA protein test/kinetics. Scanning Speed: Fast/Medium/low. Bandwidth: 1 nm. Wavelength Accuracy(nm): ± 0.3nm Wavelength Repeatability(nm): 0.2nm. Photometric Accuracy : $\pm 0.3\%$ Photometric Repeatability: 0.2%T. Photometric Display Range: 0-200%T,-0.3-3.0 A, 0-9999 Stability: ± 0.001 A/h @500nm Base Line Flatness: ± 0.001 A. Noise: ± 0.001A. Stray Light:$\leq 0.05\%$T@220nm,360nm. Output Port: USB Printer Port: Parallel Port. Display: Graphic LCD (320*240 Dots) Lamps: Deuterium Lamp & Tungsten Holder Halogen Lamp Detector: Silicon Photodiode. Packing Dimension: 860x660x465mm(LxWxH) Net Weight: 26Kg.</p>
Sailent Features:	<p>Wide Wavelength Range, Satisfying requirements of various fields. Fully automated design, realizing the simplest measurement & satisfying the requirement of pharmacopoeia. Maximum of 9 wavelength & 8 samples can be measured at one time. Automatic change over between W lamp & D2 lamp. Optimized optics and large scale integrated circuits design, light source and receiver from world famous measurement methods all add up to high performance and receiver. Rich measurement methods: wavelength scan, time multi-wavelength determination, multi order derivative determination, double-wavelength method and triple wavelength method etc, meet difference measurement requirements Automatic 10 nm 8-Cell holder. Data output can be obtained via a printer port USB interface. Parameters and data can be saved for user's convenience PC controller measurement can be achieved from more accurate and flexible requirements..</p>
Standard Configuration:	<p>Glass cells: 4 Nos. Quartz Cells: 2 Nos. Fuse: 2 Nos. Instrument Cover : 1 Nos. Software Cover: 1 Nos. Software CD: 1 Nos. USB Cable: 1 Nos. Operational Manual: 1 No. Software Manual: 1 Nos. Software Key: 1 Nos.</p>
Applications:	<p>Medicine/Pharmaceutical Environmental Monitoring Commodity Inspection Food Inspection Agriculture Chemistry Teaching in Colleges & Universities Metallurgy Geology Machine Manufacturing Petrochemical Industries Water and Waste Water labs Food and Beverage labs.</p> <p style="text-align: center;">Software Usage.</p>
Basic Mode: Quantitative:	<p>To measure the absorbance and transmittance</p> <p>1. Coefficient method. 2. Standard Curve up to 10 standard samples may be used to establish curve. Fore methods for fitting curve through the calibration points: Linear fit, Linear fit through zero, square fit and cubic fit.</p>
DNA/Protein test: Wavelength Scan:	<p>Concentration and DNA purity are quickly and easily calculated: Absorbance ratios 260nm/280nm with optional subtracted absorbance at 320nm. DNA concentration = $62.9 \times A_{260} - 36.0 \times A_{280}$ protein concentration = $1552 \times A_{260} - 757.3 \times A_{280}$</p> <p>The wavelength scan intervals are 0.1, 0.2, 0.5, 1, 2, 5 nm. Hi, Medium and low scan speed are available. They vary from 100 to 3600nm/min. 3. Wavelength are scanned from high to low so that the instrument waits at high WL. And it minimizes the degradation of UV sensitive samples. This mode may be used for time course scanning or reaction rate calculations. Abs vs time graphs is displayed on the screen in real time wait time and measurement time up to 12 hours may be used with time interval of 0.5, 1, 2, 5, 10, 30 seconds and one min. Post-run manipulation includes re-scaling, curve tracking and selecting the part of the curve required for rated calculation. Rate is calculated using a linear regression algorithm before multiplying by the entered factor</p>
Kinetics:	

	<ul style="list-style-type: none">• Design & Specification are subject to change without any prior notice.
	<ul style="list-style-type: none">• OEM option Available

Sr. No. 5 Element silicon Drift Dectector (EDAX JEOL)

Specifications

- **Si₃N₄ window**
- **25mm²**
- **¹³¹ eV or better resolution**
- **Throughput ≥ 100.000 cps**
- **Stable resolution**
- **Detection from Be to Am**
- **Multiple hardware configurations available**
- **Application—specific software packages**
- **2 stage thermoelectric (peltier) cooling (Fan and LN free)**

