

**INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
MAHARSHI DAYANAND UNIVERSITY ROHTAK**

**Proceedings of the Institutional Committee held on 06.08.2016 at 10.00 a.m. in the
office of Director, IMSAR, M.D. University, Rohtak.**

The following members were present:

1. Prof. A.S. Boora, Director
2. Prof. Mukesh Dhunna
3. Prof. Raj Kumar
4. Prof. Rishi Chaudhry
5. Prof. Pardeep Ahlawat
6. Dr. Jagdeep Singla
7. Mr. Naresh Kumar
8. Dr. Karamvir Sheokand
9. Dr. Garima Dalal
10. Dr. Divya Malhan
11. Dr. Seema Singh
12. Dr. Ashok Kumar
13. Dr. Sanjay Nandal
14. Dr. Ramphul

The following resolutions were taken:

Item No.1: The Committee considered the issue regarding SAP and after detailed discussion, it was resolved that a Committee of the members be constituted initiate further action of proposal in this regard:

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| 1. | Prof. A.S. Boora, Director | Convenor |
| 2. | Prof. Ajay K. Rajan | Member |
| 3. | Prof. Raj Kumar | Member |
| 4. | Prof. Rishi Chaudhary | Member |
| 5. | Dr. Satyawan Baroda | Member |
| 6. | Dr. Ramphul | Member |

Item No. 2: The Committee considered the issues regarding the allotment of work related to various activities of the Institute and it was resolved that the following Committees are constituted as follow:

A. Co-curriculum Activities & Students' Welfare Committee:

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|----|-----------------------|-------------|
| 1 | Prof. Rishi Chaudhary | Coordinator |
| 2 | Dr. Jagdeep Singla | Member |
| 3. | Dr. Kuldeep Chaudhary | Member |
| 4. | Dr. Sonia | Member |

Further, the Committee is authorised to engage other faculty members/Guest Faculty/JRF as per requirement of the event.

B. Disciplinary Committee:

1. Prof. Mukesh Dhunna
2. Prof. Neelam Jain
3. Prof. Rishi Chaudhry
4. Dr. Karamvir Sheokand

The Committee further resolved that the Dress Code of the students of IMSAR already prescribed will be implemented immediately and strictly.

C. Industrial Liaison Committee :

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| 1. | Prof. Ajay K. Rajan | Convenor |
| 2. | Prof. Raj Kumar | Member |
| 3. | Prof. Rishi Chaudhry | Member |
| 3. | Dr. Jagdeep Singla | Member |

D. Library Committee:

- | | | |
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| 1. | Prof. Mukesh Dhunna | Convenor |
| 2. | Prof. Satyawan Baroda | Member |
| 3. | Prof. Pardep Ahlawat | Member |
| 4. | Dr. Seema Singh | Member |

E. Work Load, Time Table & Date Sheet:

1. Prof. Pradeep Ahlawat
2. Dr. Ashok Kumar

F. Examinations & Secrecy Branch related Work:

1. Professor Mukesh Dhunna
2. Prof. Raj Kumar

G. Educational/ Industrial Tour Committee:

1. Prof. Raj Kumar Coordinator
and all the class coordinators

H. Computer lab. Incharge:

1. Prof. Pradeep Ahlawat
2. Mr. Naresh Kumar

I. Grievance/Anti-Ragging Committee:

1. Prof. Ajay K. Rajan
2. Prof. Satyawan Baroda
3. Dr. Seema Singh

J. Sexual Harrasment Committee:

1. Prof. Neelam Jain
2. Dr. Kuldeep Chaudhry
3. Dr Sonia
4. Dr. Garima Dalal

Item No. 3: The Committee considered the issue regarding the Maintenance work of the IMSAR building and it was resolved that a Committee of the following members be constituted for taking further action in this regard:

1. Prof. Neelam Jain
2. Dr. Sanjay Nandal
3. Dr. Ramphul

Item No. 4: The Committee considered that every Saturday be observed as Saturday Plus in which various extension lectures shall be delivered by the corporate executives and alumni holding the key positions.

Item No. 5: The Committee considered that being a professional Institute, there must be at least three class rooms to be converted into smart class rooms, one Research/Communication Lab.be created and Computer lab. and existing Conference Room be renovated.

Item No. 6: The Committee considered that there should be a class corrdinator of each class to maintain the discipline and to resolve the problems of the students. The following faculty members shall be the class coordinators:-

Name of the Faculty Members	Class	Name of the Faculty Members	Class
1.Prof. Ajay K. Rajan	5 Year MBA 9 th semester- B	9. Dr. Divya Malhan	2 Year MBA 1 st semester (Gen.)
2. Prof. Neelam Jain	2 Year MBA 3 rd semester (Gen.)	10.Dr. Sanjay Nandal	2 Year MBA 3 rd semester (BE)
3.Prof. Rishi Chaudhry/ Dr. Sonia	5 Year MBA 3rd semester- A	11.Dr. Ashok Kumar	2 Year MBA 3 rd semester (Hons.)
4.Dr. Jagdeep Singla	5 Year MBA 7 th semester- A	12.Dr. Mamta Shah	5 Year MBA 5 th semester-A

5.Mr. Naresh Kumar	2 Year MBA 1st semester (BE)	13.Ms Sheeba Kadian	5 Year MBA 3rd semester-B
6.Dr. Seema Singh	5 Year MBA 1 st semester- A	14.Ms Megha	5 Year MBA 1 st semester-B
7.Dr. Karamvir Sheokand	2 Year MBA 1st semester (Hons.)	15.Mr. Payush	5 Year MBA 9 th semester-A
8.Dr. Garima Dalal	5 Year MBA 5 th semester- B	16.Ms Sudha	5 Year MBA 7 th semester-B

Item No. 7: The Committee considered that as discussed in the meeting of the HODs/Director by the Vice-Chancellor, all the Faculty Members are requested to submit their CV/Resume latest by 25th August, 2016.

Meeting ended with a vote of thanks to chair.


CHAIRMAN


Endst. No. IMSAR/2016/3202-3023

Dated: 10.08.2016

Copy of the above is forwarded to the following for information and further necessary action:

1. All the members of Institutional Committee, IMSAR, M.D. University, Rohtak.
2. Director, UCC, M.D. University, Rohtak with the request to upload the information on the University website


CHAIRMAN


25/8

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