



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A' Grade

Dy-UCC-3003
17/11/15

MOST URGENT
TIME BOUND

EN-10/2015/M-229/ _____
Dated: _____

To

1. All Deans of Faculties/ Heads of Departments/ Branch Officers, MDU, Rohtak
2. The Director, UILMS, Gurgaon.

Sub: Regarding implementation of Aadhar Based Attendance System (ABAS) in the Universities and Colleges

Sir/ Madam,

It is to inform you that the University has to implement Aadhar Based Attendance System (ABAS) as per instructions of the State Government. Data of the employees i.e. name, designation, employee no., Aadhar no. etc. is one of the requirement for the implementation of the ABAS.

You are, therefore, requested to furnish the data of the Non-Teaching employees working under your control on the prescribed performa (reproduced below) and send the same, duly complete in all respect, in hard as well as in soft copy (email: dir.ucc@mdurohtak.ac.in), to the Director Computer Centre-cum-Nodal Officer, AEBAS, MDU, Rohtak within three days i.e. by 18.11.2015 positively to enable to get the same uploaded on the Haryana Government website for implementation of the Aadhar Based Attendance System (ABAS) in the University. The University has to implement the same on or upto 20.11.2015, as per instructions issued by the State Government:

S.No.	Name	Date of Birth	Gender	Mobile No.	Designation	Email	Aadhar No.	Grade Pay	Basic Pay	Reporting Officer Attendance ID
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Note: Apart from all these details, each employee's photograph in .jpg format (Max. Size 150 KB) is also required for seeding employees data in attendance portal.

Kindly treat it as MOST URGENT and TIME BOUND.

Yours faithfully

Sd/-

Deputy Registrar (Estt NT)
for Registrar

Endst. No. EN-10/2015/M- 229/ 15711

Dated: _____

✓ A copy of the above is forwarded to the Dr. G.P.Saroha, Director Computer Centre-cum-Nodal Officer, AEBAS, MDU, Rohtak for information and necessary action.

CO / Asstt.

G. Saroha
17/11

S. Saroha
Deputy Registrar (Estt NT) 16/11/15
for Registrar