

To

The Chairman,
Maa Saraswati Education Society (Regd.)
Near Khairari Mor, Kalanaur Khurd,
District Rohtak.

Sub: **Provisional affiliation to new Engineering institute i.e. Maa Saraswati Institute of Engineering & Technology, Near Khairari Mor, Kalanaur Khurd, District Rohtak for B.Tech. (CSE, ECE, CE, EE, ME) with 60 seats each w.e.f. the session 2013-14.**

Sir,

Kindly refer to your proposal regarding establishment of new Engineering Institute i.e. **Maa Saraswati Institute of Engineering & Technology, Near Khairari Mor, Kalanaur Khurd, District Rohtak** on the above noted subject.

On the basis of the report of the Inspection Committee which visited your proposed institute on 19.05.2013 to verify the various infrastructural facilities provided for running B.Tech. (4 year degree) course and in view of approval of the AICTE, concurrence of State Govt. in affirmative, the Vice-Chancellor has been pleased to grant provisional affiliation to **Maa Saraswati Institute of Engineering & Technology, Near Khairari Mor, Kalanaur Khurd, District Rohtak** for starting **B.Tech. (CSE, ECE, CE, EE, ME) with 60 seats each w.e.f. the session 2013-14**, subject to the approval of the Academic Council/Executive Council of the University, which will be binding on your Institute.

The above provisional affiliation is subject to fulfillment of all the observations/shortcomings pointed out by the Inspection Committee in its report dated 19.05.2013 (copy enclosed).

The admissions to the said course shall be made through the competent authorized authority.

The above provisional affiliation is further subject to the following mandatory conditions:

1. The Institute shall constitute Governing Body as per Central Body/University norms.
2. The admissions will not exceed beyond the sanctioned intake.
3. The teaching and all other staff shall be appointed through properly constituted Selection Committee and with prior approval of the University as per University Norms. CPF scheme must be introduced. Service rules for teaching/non-teaching staff should be framed and a copy be sent to the University
4. The faculty shall be appointed as per Central Body/AICTE norms in the pay scales prescribed by it from time to time.
5. The fee structure prescribed by the State Govt./ University shall be strictly followed.
6. All Academic, physical and other infrastructural facilities shall be continued to be provided/upgraded by the institute as prescribed by the Central Body/AICTE/University from time to time.
7. The institute shall furnish requisite documents and reports as called for by the University from time to time in order to ensure proper maintenance of the infrastructural facilities and academic standards.
8. The information furnished in respect of above courses shall be factual and correct. In the event of any information found to be false, misleading or suppressed, the provisional affiliation shall be withdrawn by the University without any notice.
9. In the event of non compliance of the University Act/Statutes/Ordinance/Rules and Regulations and any other instructions/guidelines issued from time to time, the University shall be free to withdraw the provisional affiliation and all liabilities arising out of such a withdrawal would solely lie on the concerned society/institute
10. The institute shall follow the mode of selection of candidates for admissions as approved by the Central Body/State Govt./University.
11. The institute shall provide all Academic and Infrastructural facilities including classrooms, hostels, library, laboratories, workshops, play grounds and other amenities required for the smooth conduct of its affairs as per Central Body/AICTE/University Norms.
12. The Trust/ Society shall not change the location of the institute without prior approval of the Central Body.

13. **Building:** The entire building of the College will be at the disposal of the Controller of Examinations for the purpose of Conduct of examinations as and when, the 'Centre of Examination (for theory and practical both) is created, it will be obligatory for the Principal too provide necessary infrastructure for smooth conduct of examination.
14. **Examination Centre:** Creation of an Examination Centre in the College will be at the discretion of the Controller of Examinations. The Centre of examinations for the students studying in the College can be shifted to any other College. In such a situation, it will be the responsibility of the institution to make arrangements for transporting the students to the Centre of Examinations without any extra charges from the students. Similarly, the University can also shift the students of other Colleges/Institutes to the College/Institution under reference for which necessary infrastructure will have to be provided by the Principal concerned.
15. **Staff:** For the purpose of conduct of examinations, the services of entire teaching and non-teaching staff will be at the disposal of the Controller of Examinations. The examination duties can be assigned to any member of teaching and non-teaching staff which will have to be complied with, in the interest of smooth conduct of examinations.
16. **Strong Room:** There will be a strong Room in the College at the prime location adjacent to the office of the Principal to keep the confidential material of the University as and when required. The Strong Room will essentially have double lock system.

You are, therefore, requested to complete the above requirement/conditions as well as the conditions/requirements mentioned in the report of the inspection committee (copy enclosed) and complete all the stipulations in the letter no. 2973 dated 18.04.2013 issued by the Director General, Technical Education, Haryana, Panchkula (copy enclosed). You are, therefore, requested to submit the compliance of above conditions/requirements before the commencement of the classes to the university so that further necessary action may be taken accordingly. In case of non compliance of above conditions/ requirements, and the conditions pointed out in the inspection report, the University shall have the right to refuse the extension of provisional affiliation to the institute for the next academic session.

Encls: As above

Yours faithfully,

R. Rala
12/7/13
Superintendent (Colleges)
For D.C.D.C.

Endst. No./CB-II/2013/ 175 dated: _____

Copy of the above is forwarded to the following for information and necessary action.

1. Member Secretary, AICTE, Indira Gandhi Sports Complex, I.T. Estate, New Delhi.
2. Director Technical Education Department, Bays No. 7-12, Sector-4, Panchkula, Haryana with the request kindly to upload the College under reference on your website as per directions of the Hon'ble Punjab and Haryana High Court, Chandigarh.
3. Chairman, Haryana State Counseling Society, Sector-4, Panchkula, Haryana.
4. Controller of Examinations, M.D. University, Rohtak
5. Superintendent Incharge (Academic Branch), M.D. University, Rohtak
6. Asstt. Registrar (R-III/ R&S/ Conduct), M.D. University, Rohtak
7. Director Computer Centre, M.D. University, Rohtak with the request to get the name/ intake of the institute updated on the University website today itself as per directions of the Hon'ble Punjab and Haryana High Court, Chandigarh.
8. Project Manager, Nysa Communications Pvt. Ltd., DDE Building, M.D. University, Rohtak

R. Rala
12/7/13
Superintendent (Colleges)
For D.C.D.C.