

MAHARSHI DAYANAND UNIVERSITY ROHTAK
REGISTRATION & SCHOLARSHIPS BRANCH

No.R&S/14/R-2/Sch./ 7707-8106
Dated: 17/10/14

1. All Heads of the University Teaching Departments, M.D University, Rohtak
2. The Principal of all the Post-Graduate Colleges/Colleges of Education affiliated to M.D University, Rohtak.
3. The Registrar, Kurukshetra University, Kurukshetra.
4. The Registrar, CCS Haryana Agricultural University, Hissar.
5. The Registrar, Guru Jambheshwar University, Hissar
6. The Registrar, Indira Gandhi University, Meerpur (Rewari).
7. The Registrar, Ch. Devi Lal University, Sirsa
8. The Registrar, Bhagat Phool Singh Mahila Vishav Vidhyalya, Khanpur Kalan, (Sonepat).
9. The Registrar, Chaudhary Ranbir Singh University, Jind
10. The Registrar, Chaudhary Bansi Lal University, Bhiwani.

Sub: Award of Haryana State Merit Scholarship on the basis of the result of B.A./B.Sc./B.Com.(Final) Examinations held in April 2014.

Sir/Madam,

As per past practice/Policy, Haryana State Merit Scholarships are to be awarded this year also, to the students whose parents/guardians are citizens of India and are domiciled in the State of Haryana and who after passing their B.A./B.Sc./B.Com. (Final) examinations from this University held in April 2014 have joined M.A./M.Sc./M.Com./B.Ed. courses in any of the recognized Institutions/Universities situated in Haryana or at Chandigarh.

I am to enclose herewith a blank Application Form as a specimen for the award of Haryana State Merit Scholarship which may kindly be got completed from the eligible students, who after passing B.A./ B.Sc./ B.Com.(Final) examinations of this University held in April 2014 have joined M.A./M.Sc./M.Com./B.Ed. in your Department/College. The students who fulfill the following conditions shall also be eligible for the award of this Scholarship:-

"The students who secured at least a second division in the specified examination subject to further condition that in the case of Scholarship meant for M.A./M.Sc. classes, the students also secure at least second division in the specified subject. The Scholarships under the scheme will be paid without any consideration of income of the parents of the students."

It is important to point out that since the number of Scholarships likely to be awarded is very limited, it will, therefore, not be possible to obtain application forms from all the eligible students as in this way the number of Scholarships will be very large. It is, therefore, requested that only meritorious students may be considered by adopting the following criteria in obtaining/forwarding the applications for these Scholarships -

1. M.A./M.Sc. students: Maximum five application form of each M.A./M.Sc. course may be forwarded in respect of such eligible students who secured highest marks, in order of merit in the subject of post-graduate course in B.A./B.Sc. examination amongst the students of your Department/College studying in M.A./M.Sc. course. While counting the marks it may be noted that marks obtained in the subject concerned in T.D.C. Part-I,II,III are to be taken into account.
2. M.Com./B.Ed.: Maximum 5 application forms may be got completed from such eligible students who secured the highest marks in B.A./B.Sc./B.Com.(Final) examinations amongst the students studying in your Department/College studying in M.A./M.Sc. course. While counting the marks it may be noted that marks obtained in the subject concerned in T.D.C. Part-I,II,III are to be taken into account.

However, if more application forms are required, the same may be got photocopies at your own level. The application forms of U.T.D. Students duly completed in all respect and in one lot must reach this office by 10.11.2014. The application of the students who have taken admission in other colleges will be forwarded directly to the office of the Director General, Higher Education Haryana, Panchkula. The students of your department have been awarded the Haryana State Merit Scholarship for the last year and the form of these students for the renewal of scholarship is also required. While sending these application forms, you may ensure that all the applications are scrutinized by your office and these are in accordance with the instructions mentioned above. The candidate should apply on the prescribed application form. Incomplete applications and applications received after the stipulated date will not be entertained.

It is also important to point out that the students who have passed their B.A./B.Sc./B.Com. (Final) examination from K.U.K., C.C.S. Haryana Agricultural University, G.J.U., Ch. Devi Lal University, Sirsa and Punjab University, Chandigarh, their applications duly completed may be sent directly to their Registrars of their University for verification and onward submission to the Director General, Higher Education, Haryana, Panchkula. **The Principals of all the Post-Graduate Colleges/Colleges of Education affiliated to M.D. University, Rohtak, the applications duly completed in all respect may be sent directly to the Director General, Higher Education, Haryana, Panchkula**



Yours faithfully


Superintendent(R&S) 17.10.2014

(Documents for the Award of Haryana State Merit Scholarship State Silver Jubilee Merit Scholarship in Colleges for General University Education to reach the Registrar of the University concerned within a Fortnight of the Admission to the Higher Course)

To

The Registrar,
Maharshi Dayanand University,
Rohtak.

Please affix here an attested copy of your passport size photograph (both in the case of Boy & Girl candidates).

Note :-Following documents must be attached with the application form :-

1. Domicile Certificate
2. Income Certificate (not for post-Graduate Students).
3. Attested copy of Marks-Sheet of Last Exams. passed.
4. Attested copy of B.A./B.Sc. Part-I,II & III Exams.
5. Attested copy of Marks-Sheet of Hons. Exam.

Sub :- Award of Haryana State Govt. Merit Scholarships/State Silver Jubilee Merit Scholarship on the result of B.A./B.Sc./B.Com. Exam. held in April/May, 200 .

Sir,

In response to your communication No.....
dated.....publishing Merit List for the.....
.....Examination held in.....it is requested
that my case may kindly be considered favourably for the award of State Merit Scholarship/State Silver Jubilee Merit Scholarship. I give herewith my full particulars :-

1. Name (in Block Letters) Mr./Miss/Mrs.....
2. (a) Father's Name Shri.....
- (b) Present Home Address (Whether the place of residence is in Urban/Rural area, certificate in Annexure-I must be given)
- (c) Profession stating designation and address if employed
3. Permanent Home Address (including name of Village/Town/Post-Office, Via, Tehsil, District and State)
4. (a) Name of the Examination on the basis of which Scholarship is claimed and year of passing :
- (b) Name of the Institution from which the Examination was passed.
- (c) Name of the University/Board and University Exam. Roll No.
- (d) Marks obtained (Division in which passed and exact percentage of marks upto three decimal points)
- (e) Total Aggregate Marks

(f) Marks obtained in the Subject in which joined Post-Graduate Course	Marks obtained	Maximum Marks
Part-I
Part-II
Part-III
Total

- (g) Marks obtained in Hons. Exam., if any
5. (a) Name of the Institution where joined the next class
- (b) Class Joined
- (c) Class Roll No. (Must be given)
- (d) Date of joining the present class i.e. the date on which he started attending the class
- (e) Duration of the present session From..... To.....

6. (a) Name of the State to which the parents/guardians of the students reside.
- (c) Whether the place of residence of the parents/guardians is situated in RURAL AREA OR URBAN AREA (in case they belong to rural area, a certificate in the enclosed form may be furnished)

7. Whether the student is already in receipt of any scholarship for the present course. If so, give the value of scholarship and the kind of scholarship awarded and the name of the awarding authority.

8. Date of birth

Certified that the information supplied by me and my parents/guardians in the application form and declaration is complete and correct.

Yours faithfully,

Signature of the candidate

Date.....

Place.....

Declaration :

(This declaration has to be given by Father/Mother/Husband/Guardian of the applicant, as the case may be).
I certify that the particulars given in the application are correct and if any of them is found to be incorrect, the decision of the Commissioner of Higher Education, Haryana, Chandigarh, Awarding Authority on whether the declaration of particulars are false shall be final and binding on me. I undertake to refund to the Department on demand, the entire amount of the scholarship etc. that may be paid to my son/daughter/wife, failing which the Govt. may recover the amount from me through whatever means it deems proper.

I also undertake to refund to the awarding authority on demand the entire amount of scholarship paid to my son/daughter/wife in case it is found at a later stage that my son/daughter/wife was actually not eligible for the award of scholarship due to any reason to be decided by the awarding authority.

Name of the Account Holder :	
Complete Bank Account No. :	
Bank Name with Address :	
Bank IFSC Code :	

Signature
Left/Right Hand Thumb Impression
(of Parents/Guardians)

STATE GOVERNMENT MERIT SCHOLARSHIPS SCHEME
RURAL AREA CERTIFICATE OR CERTIFICATE OF RESIDENCE/DOMICILE
(To be given by all the candidates)

Certified that Shri/Shrimati.....
 father/mother/guardian of Shri.....
 a student of.....class of.....
and applicant for State Government Merit Scholarship, is bonafide resident
 of village/town.....
 Tehsil.....District.....of Haryana
 State, which is a (Rural Area/Urban Area).....of the State and has
 been residing there and deriving income from a profession practised in the (Rural Area/Urban Area)

Signature of the Scholar/Candidate
 Father's signature
 Witness :

Signature of the Revenue Officer
 of the District not below the Rank
 of Tehsildar, with legible office
 stamp and date

For Office of the Head of the Dept./College

Endst. No.....Date.....

Forward in original to the Registrar, M.D.University, Rohtak with reference to his communication
 No.....Date.....and merit list published by him.

It is Certified that :-

1. the candidate is at present the student of my Dept./College.
2. that the candidate joined the Dept./College during the days of admission.
3. the information supplied by the candidate which has been carefully checked and verified form the relevant record is complete and correct.
4. the information supplied by the parents/guardians of the candidate is complete and correct.
5. the case of the student has been scrutinised properly by the undersigned and the student is eligible for the award of Haryana Government Merit Scholarship.
6. the candidate bears a good morl conduct and he does not take part in subversive activities against the State.
7. the candidate has neither applied for, nor has been or is likely to be awarded any other scholarship/ stipend for the academic year 200 -200 .
8. the candidate bears a good moral character and conduct. There is nothing against him which may render the grant of scholarship to him by the Government undersirable.
9. the amount of the scholarship if awarded, to the student may be remitted to the.....
through Bank Draft payable at the State
 Bank ofat.....

All the entries made in this form from page 1 to 4 have throughly been checked and verified

Dated.....

Signature of the Head of the Deptt./College
(with seal)

Place.....

RECOMMENDATIONS OF THE UNIVERSITY

Forwarded in original to the Commissioner of Higher Education, Haryana (Scholarship Branch), Chandigarh for necessary action. The case of the applicant is recommended for the award fo State Govt. Merit Scholarship for which he/she is eligible.

(Signature with official seal)

INSTRUCTIONS FOR THE CANDIDATES

1. The application forms received incomplete or not properly filled in by the student or his parents/ guardians or received after the prescribed date, shall not be entertained and rejected forthwith without any notice. The candidate should, therefore, ensure in his/her own interest that application form complete in all respects reaches the Registrar of the University concerned well in advance before the prescribed date otherwise his/her case will be rejected and scholarship awarded to the next eligible candidate without any further notice.
2. The students whose parents/guardians belong to or hold any land or immoveable property in the Rural Area of Haryana State, but actually reside in the Urban Area on account of Service, business etc. are not eligible for the award of a Rural Area Merit Scholarship. This condition is also applicable to the children of Government or non-Government employees or Defence Personnel etc. The students whose father or mother or guardians are not actually residing at present in the rural Area of the State are also not eligible for the award of Rural Area Scholarship even if their parents/guardians belong to Rural Area of the State.
3. The certificate of the residence and that of the indigence must be on the prescribed form appended at the end of the application and from the authorities indicated therein.
4. The application may please, be filled in neatly and legibly.
5. Any change in the address or course/class or institution of study must be intimated to the Registrar, Maharshi Dayanand University, Rohtak.
6. Scholarship is liable to be cancelled if any information supplied in the application form/declaration/certificate is later on found to be incorrect or the student becomes to be found ineligible for any other ground.
7. Haryana State Merit Scholarships/State Silver Jubilee Merit Scholarship are paid without any consideration of income.
8. It may be added for the information that (1) Haryana Govt. Scholarships are admissible to students of Haryana who pass their examination and join institutions situated in Haryana or Chandigarh affiliated to Kurukshetra University, M.D. University or the Board of School Education, Haryana. (2) Haryana Government Employees or their children/wards (as the case may be) who either pass the specified examinations form Chandigarh or join the specified course or studies at Chandigarh shall also be eligible for the Haryana Govt. Merit Scholarship in colleges. (3) One scholarship for Ph.D. for Haryanvi student is tenable at Jawahar Lal Nehru University, New Delhi.
9. This application form complete in all respects must reach the Commissioner of Higher Education, Haryana, Chandigarh upto 30th September, each year through the Head of the Institution and duly recommended by the examining body.

HARYANA EDUCATION DEPARTMENT

PROFORMA FOR THE RENEWAL OF HARYANA STATE MERIT SCHOLARSHIP FOR THE YEAR _____.

Important:- This form along with other documents must be submitted by immediate after the announcement of the Annual Examination result or by 30th September each year (whichever is later) through the Principal. The form received thereafter will not be entertained.

1. Name of the applicant _____
2. Father's Name _____
3. Name of Scholarship (in block letters) _____
4. Name of the Institution/College from where appeared at the time of initial selection for scholarship. _____
5. Examination passed _____
6. No. and Date of the communication vide which the scholarship of the candidate was sanctioned or renewed during the previous year. _____
7. Rate of Scholarship _____
8. Year in which it was sanctioned originally _____
9. Candidate's sanction order No. & date _____
10. Name of the Examining Body i.e. University/Board. _____
11. Class/Division secured _____
12. Mark Secured in 1st and 2nd semester together (an attested copy of the certificate must be attached) _____
13. Percentage of marks up to two decimal point. _____
14. Class to which promoted/admitted _____
15. Section and Roll No. _____
16. Minimum qualification for admission to the present class _____

17. Date of joining in this class (if the class has not started likely date of start of the class). _____
18. Date and month in which the Annual examination of the present class will be held. _____
19. Total duration of the course in which studying or in which admitted after. _____
20. Year in which the final university examination on completion of full course will be held. _____
21. Whether the scholar is in receipt of any scholarship/stipend/fee studentship emolument etc. from any source other than the State Merit Scholarship if so, the amount and nature of such scholarship(s). _____
22. Character and conduct of the scholar (General review to be recorded by the Head of the institution) _____
23. Name of the Bank/Treasury on which Bank Draft/RTR may be issued. _____
24. Designation of the Head of Institution to whom the Bank Draft/RTR may be issued. _____
25. Recommendation of the Head of Institution for the continuation of the State Merit Scholarship _____

(Signature of the Applicant)

Signature of Head of Institution (with seal)
 Name of the Head of the Institution _____
 Designation _____

To

**Higher Education Commissioner, Haryana,
 Shiksha Sadan, Sector-5, Panchkula.**

Name of the Account Holder : _____

Complete Bank Account No. : _____

Bank Name with Address : _____

Bank IFSC Code : _____