

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 12 of the meeting of  
the Executive Council held on 18-9-2013

12. Framing rules for providing photo copy of the Answer Books to the students/examinees on demand

Considered the recommendations of the Committee constituted by the Vice-Chancellor for framing rules for providing photo copy of the Answer Books to the students/examinees on demand (**Annexure A/7 pages 65-66, already circulated**) and also the Rules for Supply of Copy(ies) of Answer Book(s) to the Students (**Annexure A/8 pages 67-69, already circulated**).

**RESOLVED THAT THE RECOMMENDATIONS OF THE COMMITTEE AS ABOVE BE APPROVED.**

**[ACTION BY A.R.(SECRECY)]**

DRAFT RULES

1. These rules may be called the Maharishi Dayanand University (Supply of Copies of Answer Books) Rules, 2013.
2. These Rules shall be deemed to have come into force with effect from the date of their approval by the Executive Council, or from such other date as may be prescribed by the Vice-Chancellor.
3. A candidate who has appeared in a University examination shall be entitled to apply for photo copy/photo copies of such answer book(s) as may be required by him within 30 days of the declaration of his result. No such application form in this behalf shall be entertained by the University after the expiry of the stipulated period on any pretext or ground whatsoever.
4. A candidate who is desirous of applying for supply of photo copy/copies of answer book(s), shall have to download the prescribed Application Form from the website of the University and submit the same to the designated officer within the stipulated period.
5. No application for supply of photo copy/copies of answer book(s) shall be entertained unless it is accompanied by a fee of Rs. 600/- per answer book or such other fee as may be prescribed by the Executive Council from time to time, with the University Cashier or by Demand Draft drawn in favour of the Finance Officer, M.D. University, Rohtak. However, no such application form shall be entertained unless it is sent through Speed Post to the Assistant Registrar (Secrecy), M.D. University, Rohtak; or deposited with him personally on all working days within the stipulated period.
6. Notwithstanding the provision contained in rule 3 & 4 above, no photo copy/copies of answer book(s) shall be given to any third party, including any institution/college or to the print/

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electronic media for display or for commercial use or for any other purpose whatsoever.

7. Any dispute as to whether any such application form has been received within the time limit prescribed by the University or not, shall be decided by the Vice-Chancellor or such other officer as may be so appointed by the Vice-Chancellor in this behalf, whose decision shall be final.
8. The University shall be liable to provide photo copy/copies of the answer book(s) within 10 working days after the receipt of the application form, unless it is not possible to do so for any unforeseeable reason, beyond the control of the University. In such a case, the University shall inform the applicant explaining the reason for delay or for its inability to provide the photo copy/copies of the answer book (s) not beyond 15 days of the receipt of the application form.
9. No photo copy/copies of the answer book(s) shall be given to the applicant unless all identification marks, such as the name of the Examiner/Evaluator or any other official associated with the examination is properly eclipsed/defaced beyond recognition. Any dereliction, omission or negligence by the official concerned in this behalf shall render him liable for punishment under the Service & Conduct Rules of the University.
10. The applicants shall have to furnish an undertaking in the prescribed format (Available on the University website along with the Application Form) that neither he nor any other person acting on his behalf, shall challenge the standard of evaluation or, in any manner, misuse or allow to be misused the photo copy/copies of the answer book(s). It shall, however, be open to them to point out discrepancies in totalling of marks, un-marked questions or part thereof or similar other error, if any, within 10 days of the receipt of photo copy/copies of answer book(s).

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11. The applicant shall be entitled to seek re-checking of the marks on the basis of the photo-copy/copies of the answer book(s). However, no representation or request whatsoever other than those relating correction in totalling error or unmarked question(s) or part thereof shall be entertained. In order to remove any doubt/ambiguity, it is further provided that no request for re-evaluation of answer books shall be entertained under these rules, under any circumstance.
  
12. Notwithstanding any other provision contained in any part of the University Calendars, the decision taken by the competent authority of the University in respect of marks/grades awarded, shall be final and binding on the candidate concerned.

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To

The Asstt. Registrar (Secrecy Branch)  
M.D. Univeristy  
Rohtak

Sub: **Application Form for obtaining Photocopy of Answer Book(s) (as per Ex. Council Resolution No.-12 of its meeting held on 18-09-2013)**

Name				Paste recent passport size photograph duly self-attested
Father's Name	Sh. _____			
Postal address alongwith Mobile/Phone No.:	PIN _____			
Name of Class/ Course /Exam & Session				
Semester		Roll No.		
Name of Exam Centre and Centre Code No.				
Date of Exam		<b><u>Date of Declaration of Result</u></b>		
Fee deposited vide DD/University Receipt No. _____ dated _____ Amount _____ (Fee should be deposited @Rs.600/- (Six hundred) per answer book)				
<b><u>Please provide photocopy of the following Answer Book(S)</u></b>				
Full Name of Subject /Paper	ID No. of Question Paper (printed on the top of Q.P.)	Subject code as per Admit Card	Bag No.	Code No. (for office use only)

Date: - \_\_\_\_\_

Signature of Candidate

**Important Note:**

- Invariably attach Photocopy of Admit Card and printout of exam result/DMC.
- Incomplete application will be rejected without any intimation to the applicant.
- Photocopy/ copies of answer book(s) will be provided only to the students whose result is declared clearly. The application(s) of the candidates whose Result is declared as RLA /RLE / RLD will not be accepted.

**Undertaking/Declaration-**

I, \_\_\_\_\_ hereby undertake that:-

- Neither I nor any other person acting on my behalf shall challenge the standard of evaluation of Answer Book(s) or , in any manner, misuse or allow to be misused the photocopy/ copies of the answer book(s). The photocopy/ copies is/are only for my personal use and the same will not be displayed anywhere.
- If, after obtaining the photocopy/copies of the answer book(s), I misuse the same then the University shall be free to register UMC against me for taking action as per University rules.