

Dyuo-Vcc/1973
28.11.13

MAHARSHI DAYANAND UNIVERSITY ROHTAK

No. CB-III/2013/ 298/0-29851
Dated: 22-11-2013

To

All the Principals of Non. Govt.
Aided Colleges(Degree/Education)
affiliated with M.D. University, Rohtak.

Sub: Instructions for appointment and approval of appointment of Teaching Faculty.

Sir/Madam,

During the recently concluded interviews for various posts in the affiliated colleges, the following kinds of problems have been faced:-

- i) In some cases, the last date given in the advertisements for receipt of applications were given as "within 21 days".
- ii) No. of posts were not mentioned.
- iii) Number of applications received in response to the advertisement(s) in the Colleges Branch of the University and the colleges differed.

The matter has been considered and it has been decided that henceforth the colleges will ensure the following so that such problems are not faced in future:-

- a) A specific date by which the applications must reach the O/o the Dean, College Development Council, M.D. University and the college, shall invariably be mentioned in the advertisement (for example – **the applications should reach the office of the Dean, College Development Council, M.D. University, Rohtak and the college office latest by 31.12.2013**)
- b) For each post, the number of post(s) shall invariably be mentioned in the advertisement alongwith the posts reserved, if any.
- c) Before fixing the date(s) of interview and issuing letters to the candidates for attending interviews, the application received in the University and those received in the college shall be got compared by deputing an official and only such candidates shall be called for interviews whose applications have been received before the last date both in the University and the College.
- d) Eligibility of the candidate be checked before the interviews and only eligible candidates shall be called for interview.

The above instruction may kindly be adhered to meticulously with immediate effect.

Yours faithfully,


Deputy Registrar (Colleges)
For DCDC

CC to:-
Nodal officer, University Computer Centre, M.D.U. AHK
with the request to send upload the above letter on the