

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

No.:CB-V/2014/28237-781

Dated: 04.12.2014

To

1. All the Heads of the Teaching Deptt.,
M.D. University, Rohtak
2. Directors/Principals of all the
Degree, Engineering, Architecture,
Education, Management and Law Colleges,
affiliated to the M.D.U. Rohtak.

Sub:- Meeting regarding Skill Development in Higher Education.

Sir/Madam,

I have been directed to inform you that a meeting of all the Heads of the Teaching Deptt. of M.D. University, Rohtak and Directors/Principals of all Degree, Engineering, Architecture, Education and Management Colleges affiliated to this University will be held on 18.12.2014 at 10:30 A.M. in Radhakrishnan Auditorium of the University under the Chairmanship of the Vice-Chancellor.

Mr. Rajiv Mathur, Head – Standards and QA, National Skill Development Corporation, New Delhi has consented to deliver a presentation on Skill Development in Higher Education.

You are requested to make it convenient to attend the meeting on above date, time and venue. Your presence will be highly solicited.

After the presentation, you are requested to stay for tea.

Yours faithfully,

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Superintendent (Colleges)
For DCDC

Endst No. CB-V/2014/28782-799

dated: 04.12.2014

1. Dean Academic Affairs, M.D. University, Rohtak.
2. Dean Colleges Development Council, M.D. University, Rohtak.
3. Dean Students Welfare, M.D. University, Rohtak. He is also requested kindly reserve the Radha Krishnan Auditorium for 18.12.2014 for the above programme.
4. Registrar, M.D. University, Rohtak.
5. Controller of Exams, M.D. University, Rohtak.
6. ✓ Director, University Computer Centre, M.D. University, Rohtak with the request to upload the above letter on the University website and send the same through e-mail, to all the Heads of Departments and Principals of Degree, Engineering, Architecture, Education, Management and Law Colleges, affiliated with the University.
7. P.A. to Vice-Chancellor for kind information of the Vice-Chancellor, M.D.U. Rohtak.
8. D.R. (General), M.D.U. Rohtak with the request to kindly make arrangements for serving drinking water and High Tea in the above said meeting.
9. XEN, M.D. University, Rohtak with the request to kindly make arrangement for light and sound system etc. on 18.12.2014.
10. CB-IV (Colleges Branch) to ensure timely availability of the hall with keys of control room, supervise the Seating arrangements and proper arrangements for serving drinking water and high tea by the General Branch.

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Superintendent (Colleges)
For DCDC

Co. Sankar
5/12