

No.6/11/2015-MC

To

Reg
Director
Vice
7.4.15

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State.

Dated, Chandigarh the 16th March, 2015.

Subject: Updating the facts, figures, photographs etc. in their policy documents, publications, websites etc. regularly.

Sir /Madam,

I am directed to refer to the subject noted above and to intimate that it has been observed that the departments concerned are sometime not updating the facts, figures, photographs, etc, in their policy documents, publications, websites, etc., regularly. It goes without saying that regular updation of departmental website and other applications is essential both from the point of view of giving correct information to the public and also from the point of view that outdated information can be a source of embarrassment for the Govt.

In view of the above I have been directed to request all the Administrative Secretaries to further direct the Head of Departments under their control to develop suitable mechanism in the respective departments/Boards/Corporations so that the information is regularly updated.

Yours sincerely,

RK Sharma

Under Secretary(M&C)
for Principal Secretary to Govt. Haryana,
Monitoring & Coordination Cell.

UCC/635
10/4/15

~~Head~~
SS/A /
CO

15-3-15