



No.EN-11/2015/M-185/

Dated:

To

Sh. Ved Pal Nandal,
Private Secretary to Vice-Chancellor,
M. D. University, Rohtak

Sub: Promotion to the post of Secretary to Vice-Chancellor

Sir,

The Vice-Chancellor, on the recommendations of the Departmental Promotion Committee made in its meeting held on 16.09.2015 and in anticipation of the approval of the Executive Council, has been pleased to promote you to the post of Secretary to Vice-Chancellor with effect from 01.10.2015 in the pay scale of Rs. 15600-39100+ 6000/- Grade Pay.

Accordingly, you will be on probation for a period of one year in the first instance w.e.f. the date you submit your joining report on the post of Secretary to Vice-Chancellor. If during this period, your work and conduct are not found satisfactory, you will be reverted to your substantive post of Private Secretary to Vice-Chancellor.

If you accept the above offer, you may submit your joining report to the Vice-Chancellor.

Dy - UCC-2225
30/9/15

- sd -

**Assistant Registrar (Estt.NT.)
for REGISTRAR**

Endst.No.EN-11/2015/M-185/ 13917-20

Dated: 30-9-15

Copy of the above is forwarded to the following for information and necessary action:-

1. Director, University Computer Centre, M. D. University, Rohtak.
2. Finance Officer, M. D. University, Rohtak.
3. P.A. to Vice-Chancellor/Registrar (for kind information of the Vice-Chancellor/ Registrar), M.D.U., Rohtak.

G. J. J. J.
30/9

Assistant Registrar (Estt.NT.)
for REGISTRAR