



*Dy. UCC/1102*  
*9.6.15*

No.EN-11/2015/M-58 Vol.VIII/

Dated:

To

Mrs. Sarita Kakkar, Superintendent,  
Directorate of Distance Education,  
M. D. University, Rohtak

**Sub: Promotion to the post of Assistant Registrar**

On the recommendations of the Departmental Promotion Committee, made in its meeting held on 08.06.2015 and in anticipation of the approval of the Executive Council, the Vice-Chancellor has been pleased to promote you to the post of Assistant Registrar with immediate effect in the pay scale of Rs. 15600-39100+5400/- Grade Pay purely on adhoc basis till the post of Deputy Registrar/Assistant Registrar meant for direct quota is filled up through open selection.

If your work and conduct are not found satisfactory, you will be reverted to your substantive post of Superintendent.

If you accept the above offer, you may submit your joining report to the Registrar.

You are also required to submit an option (proforma enclosed) within three months from the date of joining on the promotional post under the provision of Rule-13 of Haryana Civil Services (Revised Pay) Rules 2008.

**Encl: As above**

*Sd-*  
**Assistant Registrar (Estt. NT)  
for REGISTRAR**

**Endst.No.EN-11/2015/M.58 Vol.VIII/ 8649-53**

**Dated: 08.06.2015**

Copy of the above is forwarded to the following for information and necessary action:-

1. Director, Directorate of Distance Education, M. D. U. Rohtak
- ✓ 2. Director, University Computer Centre, M. D. University, Rohtak
3. Finance Officer, M. D. University, Rohtak.
4. P.A. to Vice-Chancellor/Registrar (for kind information of the Vice-Chancellor/ Registrar), M.D.U., Rohtak.

*8/6/15*  
**Assistant Registrar (Estt. NT)  
for REGISTRAR**

*G. S. S. S.*  
*9/6*

*CD*