

MAHARSHI DAYANAND UNVIERSITY ROHTAK

CORRIGENDUM

Sealed bids, were invited on behalf of the Registrar, MDU, Rohtak for supply of large quantity of assorted items of furniture for Boys / Girls Hostels, other academic buildings and offices etc. and were to be received on 5.06.2009 upto 3:00 PM., will now be received on 12.06.2009 upto 3:00 PM..

Total approximate cost of furniture items will be Rs. 75.00 lac instead of Rs.2.00 crores. Accordingly, the cost of the tender form will be Rs. 5,000/- instead of Rs. 15,000/-, and earnest money Rs. 1.50 lac instead of Rs. 4.00 lac. Rest of the details/terms and conditions will remain same.

REGISTRAR

Endst. No. EE/2009/2260-2300

Dated: 2.06.2009

A copy of the above is forwarded to the following for information and necessary action:-

1. Superintending Engineer, PWD B&R Circles, Rohtak
2. Executive Engineer, PWD B&R (Medical College), Rohtak
3. Executive Engineer, KUK / HAU. Hisar / GJU, Hisar / CDLU, Sirsa
4. Secretary to Vice-Chancellor (for kind information of worthy Vice-Chancellor), MDUR
5. P.A. to Registrar (for kind information of Registrar), MDU, Rohtak
6. SDE(C-I, II, III) / SDE(E-I, II) / SDE(PH) / SDE(Horti.-I,II), MDU, Rohtak
7. Divisional Accountant / H.D.M. , Engineering Cell, MDU, Rohtak
8. Notice Board
9. Contractor/Agency/Society:_____

REGISTRAR

INSTRUCTIONS AND GENERAL INFORMATION

The Pre-Qualification of Contractors will be based on the following eligibility criteria:

1. Should have average annual financial turn over of Rs. 22.50 Lac (30 % of estimated cost) during the last three financial years, ending 31.03.2009.
2. Should have Bank Solvency Certificate to 40 % value of the estimated cost issued with in one year from date of NIIT.
3. Should have at least 5 years experience in executing furniture/furnishing related works.
 - (i) Three similar completed work each costing not less than Rs. 30.00 lacs
(40 % of cost) OR
 - (ii) Two similar completed works each costing not less than Rs 37.50 lacs
(50 % of cost) OR
 - (iii) One similar completed work costing not less than Rs. 60.00 lac (80 % of cost)Similar works means execution of comprehensive works like beds, study table, chair, dinning room, office furniture work etc. preferably for corporate offices of MNCs, Central / State Govt's or their Public Sector Units
4. Should have experienced manpower to execute the similar work and good business profile. Should have own manufacturing facilities like wood seasoning plant, chemical treatment plant, lamination press, planners, Panel saw etc.
5. All works shall conform to the specifications of BIS and other relevant Indian Standards or equivalent standards mentioned in the contract documents or as approved by the Company.
6. If necessary, additional sheets can be added to the schedule. Each page of pre-qualification document shall be duly signed by the tenderer or his authorized representative.
7. No costs incurred by tenderer in making this offer, in providing clarification or attending discussions, conferences, or site visits will be reimbursed by the Employer.
8. Incomplete applications are liable to be rejected.
9. The language for submission of pre-qualification bid shall be English
10. Manufacturer shall not sublet/sub contract any part of the work, without prior written consent of the Employer.
11. The information furnished must be sufficient to show that the tenderer is capable in all respects to successfully complete the assigned work.
12. The tenderer is expected to have visited the project site before submitting the tender.

13. The tenderers attention is explicitly drawn to the fact that, all bidders are duty bound and shall furnish a statement of the changes that may have occurred since pre-qualification, with particular reference to the various items listed above and that furthermore, contract work shall be awarded to successful tenderer on the basis of careful scrutiny of all the above information furnished by the tender.
14. The decision of the Employer to accept or reject any tender will be final. The Employer reserves the right to reject or all applications without assigning any reason.
15. The employer reserves the right to modify any of the pre-qualification criteria and /or to reject the number of pre-qualified manufacturers, if considered necessary, without assigning any reason.
16. The price bid will be opened only of those tenderers who qualify the pre qualification requirements
17. The bidder must enclose all supporting documents pertaining to his eligibility. In case of non-submission of supporting documents, the bidder will be considered as in eligible.

ADDITIONAL CONDITIONS

1. There should be two envelopes, one containing technical details of the manufacture and the prices be quoted in the second envelope. Both these envelopes should be sealed separately and marked Part-A: Technical Bid & Part-B: Price Bid on the top of the envelope. Put these both envelopes in one big envelope and seal it. This sealed envelope should be addressed to the Registrar, MDU, Rohtak and the envelope must be superscribed "Tender for supply of Furniture items"
2. University will also empanel the three lowest firms out of the successful bidders for supply of similar items or other items of furniture on competitive rates during the next two years.
3. The supplier is advised not to alter the specifications and not to mention anything on the tender form except cost, signature with seal, otherwise his tender will be rejected.
4. The tender should be quoted as FOR MDU, Rohtak and in the Indian currency. The transient insurance and freight charges will be borne by the supplier.
5. The supply order(s) shall be executed within the time specified in the supply order, which may be extended by the Vice-Chancellor on the application of the contractor indicating the reasonable grounds. In the event of the contractor failing to supply the

material with in time, he shall be liable to pay as compensation an amount equal to 1% or such smaller amount as the Vice-Chancellor may decide the said amount of the contract, for every day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10% of the total amount of contract. An appeal against these orders shall however, lie to the Vice-Chancellor whose decision shall be final. In case the contractor backs out the supply, the earnest money deposited by him shall be forfeited besides any other action as may be considered necessary by the Vice-Chancellor.

6. Incomplete tender such as unsigned tender, late submitted tender, conditional tender, not confirming to the eligibility criteria and Technical specification or with any vague term such as "Extra as applicable" will be considered as rejected.
7. The goods, which are not according to the specification and are, thus, not accepted, shall be lifted by the supplier at his own cost.
8. The quantity shall be subject to increase or decrease as the case may be.
9. The delivery of the material will be given to the respective department/office. However, the material will be accepted subject to the approval of the Inspection Committee.
10. Taxes/Excise duty/Custom duty etc. will be included in the total price as applicable under government rules so quoted by the Supplier/Contractor in the tender.
11. The University reserves the right to reject any or all offers after assigning cogent reason.
12. The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit, in which case the responsibility shall be that of the supplier.
13. The supply is to be made within 45 days of the supply order if otherwise not mentioned in the tender document by the purchaser. The payment will be made at the earliest possible, satisfactory installation and inspection by the Committee appointed by the University.
14. The cost of tender document is Rs. 5,000/- per tender document. Firms downloading the tender document will have to remit the cost @ Rs. 5,000/- per tender document in the shape of Demand Draft in the name of Finance Officer, MDU, Rohtak payable at Rohtak or revocable bank guarantee will be required to be remitted with the tender.
15. Tender shall remain valid for a period of 60 days after the deadline date specified for submission.

16. The Bidders will be required to display sample of quoted furniture items at their own cost and responsibility in MDU, Rohtak on the intimated date and time which will be inspected by the Tender Committee of the University. The price bid will be opened only in respect of the bidders whose samples are declared successful in terms of the technical specifications, workmanship and overall quality.
17. The tender would be evaluated for all items individually.
18. 10% security will be deducted from all running bills which will be refunded as under:-
 - i) 75% security will be refunded after 3 months of completion of works.
 - ii) 25% security will be refunded after 12 months of completion of work.
19. The purchase order will stand automatically cancelled if the furniture is not supplied within stipulated period and in that case the supplier will be debarred from any supply to the University.
20. The dispute, if any, will be subject to jurisdiction at Rohtak. For arbitration, the decision of the Vice-Chancellor will be final.
21. If during the period of one year any defect in the furniture is found, the same item shall have to be replaced with good quality one.

Executive Engineer

TECHNICAL CONDITIONS

1. Timbers suitable for the manufacture of beds, study tables and chairs shall be in accordance with DNIT. Beds frames shall be made from all heart stock of a decay resistant species or of wood treated to make it decay-resistant. Timber shall be of the species indicated on drawings or as specified. It shall be the best of its kind as set out in section – carpentry and joinery, well seasoned and kiln dried with a moisture content of 10% nominal for sheesham wood and same should be treated against termite etc. It shall be matched for colour and grain, free from wormholes, large, loose or dead knots or other defects and swan die square. The manufacturer should get it tested for moisture content of wood at their own cost as per the direction of the Engineer-in-Charge and produce the certificates to MDU
2. **MAXIMUM** Permissible Moisture Content of Timber for Furniture & cabinet making is 10 percent in zone – 1 i.e. in North India.
3. Timber shall be well seasoned by a suitable process conforming to IS:1141:1993, before being planed and shaped to the required dimensions. Sapwood of durable species and hardwood and sapwood of non durable species shall be treated with suitable preservatives as specified in IS 401:1982.
4. Timber for frames shall be free from decay, fungal growth, boxed hearl, splits pitch pocket or streaks on the exposed faces.
Defects permitted: The timbers shall be graded as First Grade or Second Grade on the basis of permissible defects in timber as given in Table1. For both the grades, knots shall not occur at joint.
5. Timbers shall be sawn in the direction of grain. Sawing shall be truly straight and square. The scantling shall be planed smooth and accurate to the full dimensions, rebates etc., before assembly. Patching or plugging of any kind shall not be permitted except as provided herein.
6. All members of frame shall be exactly at right angles. The right – angle shall be checked from the insides surfaces of the respective members.
7. All members of frame shall be straight without any warp or bow and shall have smooth, well-planed on three sides exposed at right angles to each other.
8. Frames of timber beds, study tables and chairs shall be assembled by any of the following simple, neat and strong joints:
 - (a) Single dovetail joint.
 - (b) Closed mortice and tenon joint and
 - (c) Haunched mortice and tenon joint

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Dovetail joint is formed at the corner of two pieces in such a way that the notch made on one is fitted exactly into projection of corresponding size and shape made in the other. This is a wedge shaped dovetail joint made in a way which will resist withdrawal except in the direction in which it was assembled.(This joint is usually adopted when the frame is not built – in as the work proceeds..)

9. Plastic decorative laminated veneer sheeting shall be of the brand, catalogue number and colour indicated. The laminated (Decolam green lam, Formica, Marino etc) veneer shall be 1 mm thick on flat surfaces and 1.0 mm on curved /surfaces unless otherwise approved.
10. All joints shall be standard mortice and tenon, dovetail, cross hatched, mitered tongue and grooved or rebated. Nailed butt joints will not be permitted where morticed and tenon joints are used tenon shall fit the mortice exactly. Adhesives shall be as specified for carpentry and joinery and approved to Engineer-in-Charge/MDU

Executive Engineer

MAHARSHI DAYANAND UNVIERSITY ROHTAK

Technical Bid (Part-A)

For Supply of Furniture Items

(Please read instructions & General information sheet carefully before filling up this Form)

A. GENERAL INFORMATION:

1. Name and address of the Company /Firm	
2. Contact Person :	
3. (a) Telephone :	(b) Mobile :
(c) Fax :	(d) E mail :
4. Place of incorporation/registration supporting documents to be attached	5. Year of Incorporation/registration (supporting documents to be attached)
6. Main Lines of business	

B. FINANCIAL STATEMENT:

ANNUAL TURN OVER DATA FOR LAST THREE YEARS	
YEAR	TURNOVER IN RS. LAKHS
2006-07	
2007-08	
2008-09	
AVERAGE ANNUAL TURNOVER	

Note :

1. All individual firms must complete the information in this form. The information supplied should be of the annual construction turnover in terms of the amount billed to clients for each year in progress or completed during the last three years.
2. Attested copy of the audited sheets and profit & loss account for the last 3 years shall be enclosed.

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C. CLEARANCE CERTIFICATES

CERTIFICATES	YES	NO
Income Tax Clearance Certificate		
VAT/Sales Tax registration Certificate		
Provident Fund registration Certificate		
Service Tax Registration		

Note : Attach attested copies of items Answered Yes above

D. KEY PERSONNEL OF THE ORGANISATION

SL.NO.	NAME	DESIGNATION	QUALIFICATION	PROFESSIONAL EXPERIENCE	NO. OF YEARS WORKING WITH THE ORGANIZATION

E. PLANT & EQUIPMENT OWNED BY THE ORGANISATION AND AVIALABLE FOR THIS WORK.

Sr.No.	EQUIPMENT	YEAR OF MANUFACTURE	CAPACITY	NUMBER/QUANTITY

Note:

1. Give details of all the key equipments for undertaking multidisciplinary works that the firm proposes to use for the proposed works at the site.
2. The applicant should clearly demonstrate that he has access to all key equipment which will be required for the successful completion of the works.

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F. EXPERIENCE RECORD

1. DETAILS OF “FURNISHING WORKS” COMPLETED DURING LAST FIVE YEARS, COSTING MORE THAN RS. 30 LAC EACH

Sr. No.	Name of work and name & address of the owner	Total cost (Rs. Lakhs)	Date of commencement	Date of completion	Built up Area	Details of multi discipline furnishing

- ❖ In the above table, list only those works, which have similar nature & complexity
- ❖ Provide copies of work orders and completion certificates for each project. Work orders and completion certificates will be verified if required.

2. DETAILS OF WORKS IN HAND COSTING MORE THAN RS. 30 LAC EACH.

Name of work	Name & Address of client	Value of Firm's Portion Of total contractor	Date of Award	Original Stipulated Date of completion	Value of Out-standing work (Rs. Lacs)	Estimated completion Date	Reason For delay if any	Details of Multi-Disciplinary Works involved

1. Details of all works which are at various stages of execution including works for which work orders have been received but work is yet to start, or work approaching completion but for which full completion certificates are yet to be issued, are to be provided.

2. Details as available at the time of preparation of this document have to be provided.

I certify that the information and documents furnished above are correct and true to the best of my knowledge. I understand that if anything contrary to what has been stated above comes to the notice of the Department at any time, it any cancel my candidature and / or take any other action including cancellation of my engagement, if I am engaged and the decision of the University shall be final.

Signature of tenderer

Date :

Place:

Name in Capital letter

PRICE BID (Part –B)

Sr. no.	Brief Description of the items	Specifications	App. Qty.	Unit	Rate to be quoted by the agency
1.	Study Chair	Supply of study chair in the size of 450 x 450 x 850 mm high as per approved design with following specifications Framework shall be made out of 1 st class seasoned sheesham wood in the size of 50 x 50 mm and 50 x 50mm for legs 50 x 40 mm for cross supports. Seat top shall be made out of 200 x 20 mm thick shisham wood planks. All exposed surfaces shall be polished with natural spirit polish with laquired polish.	720 nos.	Each	
2.	Study table	Supply of study table in the size of 1050 x 600 x 750 mm as per approved design with following specifications Framework shall be made out of 1 st class seasoned sheesham wood in the size of 65 x 65 mm and 65 x 65mm for legs, 65 x 40 mm for cross supports, table top shall be made out of 18mm thick B.W.R. Ply (Century/Duro/Green ply make) finished with 1 mm thick laminater of Century / Duro /Green make with necessary sheesham wood leeping / moulding wherever required All exposed surfaces shall be polished with natural spirit polish with laquired polish. (Table shall have one drawer and storage space below drawer)	720 nos.	Each	
3.	Bed	Supply of bed in the size 1800 x 900 x 450 mm as per approved design with following specifications. The legs shall be made out 75 x 75 mm thick 1 st class seasoned sheesham wood, frame work in the size of 100 x 40mm thick 1 st class seasoned sheesham wood with two nos. intermediary supports pf size 100mm x 40mm and top shall be made out of 200 x 20mm thick 1 st class sheesham wood planks. All exposed surfaces shall be painted with natural spirit polish finished with laquied polish.	720 nos.	Each	

Sr. no.	Brief Description of the items	Specifications	App. Qty.	Unit	Rate to be quoted by the agency
4.	Dinning table	Supply of dinning table in the size of 2500 x 1200 x 750mm as per approved design with following specifications Framework shall be made out of 1 st class seasoned sheesham wood in the size of 75 x 75mm and 75 x 75mm for legs, 75 x 40mm for corss supports, table top shall be made out of 18mm thick B.W.R. ply (Century/Duro/Green ply make) with 1mm thick laminater of Century/Duro/Green make with necessary sheesham wood leeping / moulding wherever required. All exposed surfaces shall be polished with natural spirit polish with laquired polish.	24 nos.	Each	
5.	Centre table	Supply of centre table in the size of 1200mm x 600mm x 450mm as per approved design with following specifications. Framework shall be made out of 1 st class seasoned Sheesham wood in the size of 75 x 40mm thick and 75 x 40mm for legs, top shall be made out of 18mm thick BWR ply (Century / Duro / Green ply make) finished with 1mm thick laminater of Century/Duro/Green make with necessary sheesham wood leeping / moulding wherever required All exposed surfaces shall be polished with natural spirit polish and laquired polish.	30 nos.	Each	

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Sr. no.	Brief Description of the items	Specifications	App. Qty.	Unit	Rate to be quoted by the agency
6.	Three seater sofa	Supply of Three seater sofa as per approved design with the following specification. The size of the sofa will be 1800 x 750 x 850mm. Frame work and legs shall be made out of 1 st class seasoned seesham wood in the size of 100x 40mm each. The seat shall made out of 50 x 25 mm thick seesham wood battens covered with 100mm thick foam cushion sheet of density 40. The back shall be made out of 50 x 25 mm thick seesham wood battens covered with 75mm thick foam cushion sheet of density 40. The cushion sheet and back will be loose. The corss support of size 50 x 40 mm under battens along the length in between be provided. The battens of size 50x25mm be spaced at 75mm c/c. The seat will be covered with imported cloth of required colour not below the rate of 300/- per metre. The foam cushion will be of Sleepwell/M.M. foam. All exposed surfaces shall be polished with natural spirit polish and laquired polish.	17 nos.	Each	
7.	Two seater sofa	Supply of Two seater sofa as per approved design with the following specification. The size of the sofa will be 1250 x 750 x 850mm. Frame work and legs shall be made out of 1 st class seasoned seesham wood in the size of 100x 40mm each. The seat shall made out of 50 x 25 mm thick seesham wood battens covered with 100mm thick foam cushion sheet of density 40. The back shall be made out of 50 x 25 mm thick seesham wood battens covered with 75mm thick foam cushion sheet of density 40. The cushion sheet and back will be loose. The cross support of size 50 x 40 mm under battens along the length in between be provided. The battens of size 50x25mm be spaced at 75mm c/c. The seat will be covered with imported cloth of required colour not below the rate of 300/- per meter. The foam cushion will be of Sleepwell/M.M. foam. All exposed surfaces shall be polished with natural spirit polish and laquired polish.	33 nos.	Each	

Sr. no.	Brief Description of the items	Specifications	App. Qty.	Unit	Rate to be quoted by the agency
8.	Single seater sofa	Supply of Single seater sofa as per approved design with the following specification. The size of the sofa will be 750 x 750 x 850mm. Frame work and legs shall be made out of 1 st class seasoned seesham wood in the size of 100x 40mm each. The seat shall made out of 50 x 25 mm thick seesham wood battens covered with 100mm thick foam cushion sheet of density 40. The back shall be made out of 50 x 25 mm thick seesham wood battens covered with 75mm thick foam cushion sheet of density 40. The cushion sheet and back will be loose. The cross support of size 50 x 40 mm under battens along the length in between be provided. The battens of size 50x25mm be spaced at 75mm c/c. The seat will be covered with imported cloth of required colour not below the rate of 300/- per meter. The foam cushion will be of Sleepwell/M.M. foam. All exposed surfaces shall be polished with natural spirit polish and laquired polish.	34 nos.	Each	

- Note:** i) All work shall be done complete to the entire satisfaction of Engineer-in-charge.
ii) Sheesham shall be well seasoned wood.

Executive Engineer

