

# **MAHARSHI DAYANAND UNIVERSITY ROHTAK**

## ***EXPRESSION OF INTEREST / LETTER OF INTENT***

Maharshi Dayanand University, Rohtak wishes to engage reputed services provider for complete maintenance and round the clock security of its selected premises/buildings as follows :-

Newly constructed Tagore Auditorium, University Faculty House, Central Library, Students' Activity Centre ( to be commissioned) and University Gymnasium ( to be taken over after its pending acoustic works). The maintenance shall imply the cleanliness of the entire premises including walls, window panes, flooring, false ceiling and roof etc, electrical works including air conditioning, refrigeration, lighting, sound, proper functioning of all electrical gadgets for example, fans, heaters, blowers etc. and public health i.e. supply of drinking water, toilets cleanliness, proper sewage functioning etc. It is to further note that maintenance of the buildings shall also include proper pest control, insect control, fumigation and air freshening etc. The service provider shall also arrange an all time light, sound and film operator in the Tagore Auditorium.

The service provider shall have to take over services in toto. Interested parties may visit the University Campus for the spot study of the buildings and works on any working day between 11.00 a.m. to 4.00 p.m. The details whatsoever required for these buildings may be discussed and obtained from the Executive Engineer of the University. Interested parties are advised to submit their bids after the spot study of the requirements giving details of the technical expertise and acquisition of the materials and machines they own (blowers, escalators, vacuum cleaners, etc. and trained human resource). The service providers should also append their present engagements by listing the similar sites. Routine materials and tools shall be the responsibilities of the service provider whereas fixtures and non-consumables shall be issued from the University stores.

The last date for accepting the sealed bids with full details shall be 15.12. 2009 upto 5.00 p.m. in the office of the Executive Engineer, MDU, Rohtak. The University reserves its rights to reject/cancel a bid without assigning any reason.

Further note that :-

1. The entire services will be provided to only one single provider.
2. The bids alongwith technical specifications shall be opened on 18.12.09 in the office of Executive Engineer, M.D.U., Rohtak at 12.00 noon. The bidders may be present at the time of opening if they wish so.

3. The services shall be contracted for a period of two years at the first instance, However, it shall be reviewed every six months. The payments for services shall not be made in advance, however, the payments will be made quarterly.
4. the administrative control for these premises shall be that of the controlling officers. The controlling officers for various buildings shall be as under who will certify the satisfaction of the services. In case of unsatisfactory services, the contract may be cancelled within a notice of 15 days:-

1.	Tagore Auditorium and Students' Activity Centre	Dean Students' Welfare
2.	Gymnasium	Director of Sports
3.	Central Library	Librarian
4.	Faculty House	D.R.(General)

5. In case of technical expertise, all the personnel to be engaged shall be the responsibility of the service provider. The University shall not be responsible for any risk and cost of the men engaged for the services but will rest upon solely on the service provider.
6. The University shall provide only the operational chambers / limited office space in each of the buildings and shall not provide any residential facilities for the main power engaged.
7. Jurisdiction in case of any dispute/its redressal shall be Rohtak only
8. Other terms and conditions shall be spelt out at the time of opening of bids.

**Executive Engineer**