

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**

**Regd.**

No.P-I/P&S/13\_\_\_\_\_

Dated: \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**Subject: Tender for Office Chair.**

D/Sir,

The articles as per specifications given below are required to be purchased for the University. You are requested to kindly quote your rates for the same keeping the following terms and conditions in view:-

Sr. No.	Name of Item/Specification	Qty.						
1.	<b><u>Office Chairs (Good Quality)</u></b>  <i>Specification:-</i> Chairs with chair frame made of Polypropylene, Minimum weight 3.95 kg and coated with high gloss Polyurethane lacquered finish having overall dimensions as under:- <table border="1" data-bbox="512 1115 1067 1261"><tr><td>Total Height</td><td>820mm±10mm</td></tr><tr><td>Total width</td><td>565mm±10mm</td></tr><tr><td>Total depth</td><td>565mm±10mm</td></tr></table> chair to have seat & back cushions with velvet upholstery and seat cushion made of moulded PU foam.	Total Height	820mm±10mm	Total width	565mm±10mm	Total depth	565mm±10mm	<b>400</b>
Total Height	820mm±10mm							
Total width	565mm±10mm							
Total depth	565mm±10mm							

1. Rates be quoted F.O.R. University Main Store.
2. All charges payable by the University should clearly be stated.
3. An amount equal to 2% of the involved value only in the shape of Bank draft in favour of Finance Officer, M.D.University Rohtak as Earnest Money should accompany the tender, in absence of which the tender will not be entertained.
4. The tender received without earnest money, or after the due date shall not be entertained except with the special approval of the Registrar.
5. Tender Fee of Rs.500/- in the shape of bank draft in favour of Finance Officer, MDU should accompany. In absence of tender fee, tender will not be entertained.
6. The tender should reach the office of the Registrar on/before 13/11/2013 quoting our reference and due date of opening on the envelope.
7. The tenders will be opened on 15.11.2013 at 11.00 a.m. in the office of the Incharge (P&S) in the presence of the parties or their representatives who so ever may like to be present.

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8. Supplies shall be executed within the time specified in the supply order which may be extended by the Registrar on the application of the supplier explaining reasons/circumstances due to which time limit could not be adhered to. In the event of the supplier failing to supply the material within time, he shall be liable to pay as compensation an amount equal to one percent or such small amount as the Registrar may decide on the said amount of the contract, for every day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10 percent of the total amount of contract. An appeal against these orders shall however lie with the Vice-Chancellor whose decision shall be final.
9. In case, the contractor backs out of his contract, the earnest money deposited by him shall be forfeited besides any other action as may be considered necessary by the Vice-Chancellor.
10. The quantity of material/supplies shall be subject to increase or decrease on the tendered rates. This increase or decrease shall be communicated by the University within 90 days of acceptance of the tender.
11. The acceptance of goods is subject to the approval of the Inspection Committee.
12. The rates accepted by the University shall be applicable upto 90 days and the supplier shall have to make supply during the period as and when required.
13. The Registrar reserves the right to reject or accept any offer without assigning any reason.
14. If your rates are approved by the DGS&D and other Central/State Agency, the same must be quoted and the copy of the rate contract be attached.
15. Enquiry, if any, may contact (P&S) Branch in working hours from 9.00a.m. to 5.00 p.m.
16. All disputes are subject to Rohtak jurisdiction.

Incharge (P&S)  
M.D.University, Rohtak



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**(A State University established under Haryana Act. No.25/1975)**  
**NAAC Accredited 'A' Grade**

**TENDER NOTICE**

Sealed tenders are invited along with 2% earnest money in the shape of Bank Draft in favour of Finance Officer, M.D.University, Rohtak for the following item required by the University latest by 13-11-2013:-

Sr. No.	Name of Item/Specification	Qty.						
1.	<p><b><u>Office Chairs</u></b> (Good Quality):-</p> <p>Chairs with chair frame made of Polypropylene, Minimum weight 3.95 kg and coated with high gloss Polyurethane lacquered finish having overall dimensions as under:-</p> <table border="1" style="margin-left: auto; margin-right: auto;"><tbody><tr><td>Total Height</td><td>820mm±10mm</td></tr><tr><td>Total width</td><td>565mm±10mm</td></tr><tr><td>Total depth</td><td>565mm±10mm</td></tr></tbody></table> <p>chair to have seat &amp; back cushions with velvet upholstery and seat cushion made of moulded PU foam.</p>	Total Height	820mm±10mm	Total width	565mm±10mm	Total depth	565mm±10mm	400
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Total depth	565mm±10mm							

The tenders will be opened on 15-11-2013 at **11.00 a.m.** in the office of the Incharge (P&S). The detailed specifications of the item required and terms/conditions may be had from the office of the Incharge(P&S) on any working day or may be downloaded from University website [mdurohtak.com](http://mdurohtak.com).

**REGISTRAR**