

Dear Candidate,

Thank you for accessing IHTM MDU Portal. We welcome you to one of the most modern Hospitality Management Institute of the country. Congratulations on your first step to success in Hospitality & Tourism Industry! Please note the following carefully:

The admission process of the Institute triggers off in June/July every year. The university notifies the admission guidelines and issues Hand Book of Information which can be obtained from University Cash counter or can also be downloaded from University website. <http://www.mdurohtak.ac.in>

The list of programmes offered at IHTM are as under:

S. No.	Name of the Programme	Minimum Duration (Years)	Intake	Mode of admission	Total Annual Fee in Rs.	Eligibility
a.	Master of Hotel Management	2	60	Academic Merit + Group Discussion + Interview.	41740/-	i. Master/Bachelor degree with at least 45% marks in aggregate, or, any other examination recognized by M.D. University, Rohtak as equivalent thereto. ii. Admission will be made according to merit determined on the basis of marks secured in qualifying examination + Group discussion + Interview with weight age of 70%, 20% and 10% for three components, respectively.
b.	Master of Tourism Management	2	60	Academic Merit + Group Discussion + Interview.	41740/-	-do-

c.	Bachelor of Hotel Management	3	60	Academic Merit + Group Discussion + Interview.	31740/-	<p>i. Senior Secondary Examination (10+2) with atleast 45% marks from Board of School Education Haryana, Bhiwani, or, any other examination recognized by M.D. University, Rohtak as equivalent thereto.</p> <p>ii. Admission will be made according to merit determined on the basis of marks secured in 10+2 + Group discussion + Interview with weightage of 70%, 20% and 10% for three components, respectively.</p>
d.	Bachelor of Tourism Management	3	60	-do-	31740/-	-do-
e.	Dip. in Food & Beverage Production Management	1	60	-do-	21740/	-do-
f.	Dip. in Food and Beverage Services Management	1	60	-do-	21740/	-do-
g.	Dip. in House-keeping Operations Management	1	60	-do-	21740/	-do-
h.	Dip. in Front Office Operations Management	1	60	-do-	21740 S	-do-

The Reservation to seats is applicable by Govt/University Norms. There is a separate Hand Book of Information for Foreign/ International Students.

We encourage you to visit [www.mdurohtak.ac.in](http://www.mdurohtak.ac.in) for admission updates. However, as a matter of courtesy we do respond to students queries on e- mail as well. you may send an e mail to [ihtm.mdurohtak@gmail.com](mailto:ihtm.mdurohtak@gmail.com) citing subject admission query which will felicitate you. However, it can not be claimed as a matter of right. The notification of website shall be the only mode for public information.

1. The classes of 1st semester Generally commence from Third Week of July/ 1<sup>st</sup> Week of August every year.
2. In case you are keen to apply for hostel a separate hand book is available in all of University hostels which should submitted to the office of IHTM after filling it completely.
3. Fee refund is subject to University Regulations as applicable.
4. The form submitted must be complete in all aspects. Incomplete forms/ false information is liable to rejection.
5. For the convenience of students and parents office of IHTM is open in summer vacations as well. However we encourage you take prior appointment for your convenience on 01262 393370/71/72.
6. At the time of counseling you will have to carry with you following :
  - (a) Two self addressed Envelops with Stamps of Rs 25 Each having complete postal address of yours.
  - (b) At least Two sets (duly attested) Xerox copies of Marksheets of X, XII, Graduation, Character Certificates and Other Certificates like category etc. as applicable.
  - (b) All your original documents in support of your age, qualification and category.
  - (c) After Confirmation of admission, Fees as applicable. The fees needs to be deposited in the bank and a copy of fees receipt needs to be deposited in office of IHTM
  - (d) The merit lists shall only be displayed at Institute Notice Board. No separate intimation shall be sent to any one. Candidates are advised to see notice board for timely information.
7. Discipline & Respect for Uniform are two important requirements for Hospitality & Tourism Industry. Institute does not recommend any shop or tailor for the uniform or other kitchen Accessories required. However we will give one month time to arrange uniform.

The uniform will be as under:

1. Black terecot trouser with two plate and 18" bottom. Flat front and low waist is not allowed. (2 pair)
2. White plain full sleeves terecot shirt with one pocket (2 pair)
3. Black tie and black cotton socks.
4. Black leather shoes with laces oxford model
5. Chef coat. (Terecot) \* ^
6. Chef cap and check scarf.\* ^
7. Waist Coat (F&B), Housekeeping Apron, Four Serviettes\*
8. Business Suit ^

- Not Applicable to Tourism Students.  
^ Designs to be recommended by Institute.
- S.No 1-4 to be procured from market within a weeks time of joining the Institute

Discipline:

1. Please note that use of mobile phone is strictly banned inside the building of the Institute and defaulters will have to pay very heavy fine. For other details please read the general guidelines in Institute/ University Hand book of Information.
2. Punctuality is most significant in service sector. Regarding the punctuality and attendance 75% attendance is minimum requirement and the students are not permitted to enter late in the classes. However we do encourage you to target at 100% attendance.
3. We discreet parents to ask their wards for leave/ absenteeism.
4. We welcome parents to join us on the first day of Induction programme. It is important for your and your ward.

Looking forward to welcome you at IHTM - MDU along with a team of dedicated faculty members, administrative and support staff.

**Director**