Application for Allotment of Permanent Retirement Account Number (PRAN)

(To avoid mistake(s), please follow the accompanying instructions and examples carefully
before filling up the form)

Acknowledgement No.
(To be filled by FC)

Permanent Retirement Account Number :
(To be filled by FC after PRAN generation

To affix recent Coloured photograph (3.5 cm × 2.5 cm)

Signature/Left Thumb Impression of Subscriber in black ink

Sir/Madam,

　　I hereby request that a permanent retirement account number be allotted to me.

　　I give below necessary particulars :

Section A - Subscribers Personal Details (* Indicates Mandatory Field)

1. Full Name (Full expanded name: initials are not permitted)

　　Please Tick as applicable,　　　　　Shri ☐　　　Smt . ☐　　　　Kumari ☐

　　First Name *

　　Middle Name

　　Last Name

2. Gender * Please Tick as applicable,　　　　　Male ☐　　Female ☐

3. Date of Birth *　　　　　　　　　　　　　　　　　　　　4. PAN

　　　　　　　　　　　D　　D　　M　　M　　Y　　Y　　Y　　Y　　(Date of Birth to be Certified by DDO)

5. Fathers Full Name:

　　First Name *

　　Middle Name

　　Last Name

6. Present Address:

　　Flat/Unit No, Block no. *

　　Name of Premise/Building/Village

　　Area/Locality/Taluka

　　District/Town/City *

　　State / Union Territory *

　　Country *

　　Pin Code *

7. Permanent Address: If same as above, Please Tick ☐　else

　　Flat/Unit No, Block no. *

　　Name of Premise/Building/Village

　　Area/Locality/Taluka

　　District/Town/City *

　　State / Union Territory *

　　Country *

　　Pin Code *

8. Phone No.

　　　　　STD Code　　　　　　　　　Phone No.

9. Mobile No.

10. Email ID

11. Subscribers Bank Details: (Please refer instruction no. 4)   Savings A/c ☐   Current A/c ☐

Bank A/c Number *

Bank Name *

Bank Branch *

Bank Address *

Pin Code *

Bank IFS Code   (If IFS code is not available, then provide MICR)

Bank MICR Code   (Wherever applicable)

☐ **Declaration by subscriber for Bank details**: At present, I do not have a Bank account. However, I confirm to provide the requisite Bank account details within six months or on opening of Bank account whichever is earlier to the associated nodal office for updating the same in CRA system. (Please tick (in case, Bank details are not available)

12. Value Added Services: i) SMS Alert   Yes ☐   No ☐

ii) Email Alert: Yes ☐   No ☐

I _____ , the applicant, do hereby

declare that what is stated above is true to the best of my information & belief.

Date:
D D M M Y Y Y Y

Signature/Left Thumb Impression of Subscriber

Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory)

1. Date of Joining
D D M M Y Y Y Y

2. Date of Retirement
D D M M Y Y Y Y

3. PPAN

4. Group of the Employee (Please Tick)   Group A ☐   Group B ☐   Group C ☐   Group D ☐

5. Office

M	A	H	A	R	S	H	I		D	A	Y	A	N	A	N	D		U	N	I	V	E	R	S	I	T	Y
R	O	H	T	A	K																						

6. Department

7. Ministry

-	-	-	-	-	-																		

8. DDO Registration Number   S G V 1 8 3 2 5 9 B

9. PAO/CDDO Registration Number   4 0 2 1 2 5 3
(Please refer to instructions No.6.)

10. Basic Salary

11. Pay Scale

Certified that the above declaration has been signed / thumb impressed before me by _____

after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her. Also certified that the date of birth and employment details is as per employee records available with the Department.

Signature of the Authorised Person

Rubber Stamp of the DDO

Designation of the Authorised Person : _____

Name of the DDO _____

Department / Ministry _____

Section C - Subscriber's Nomination Details (* Indicates Mandatory Field for nominee)

1. Name of the Nominee *:

1st Nominee	2nd Nominee	3rd Nominee
First Name *	First Name *	First Name *
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

2. Date of Birth (In case of a minor)*:

1st Nominee	2nd Nominee	3rd Nominee

3. Relationship with the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee

4. Percentage Share *:

1st Nominee	%	2nd Nominee	%	3rd Nominee	%

5. Nominee's Guardian Details (in case of a minor)*:

1st Nominee's Guardian Details	2nd Nominee's Guardian Details	3rd Nominee's Guardian Details
First Name *	First Name *	First Name *
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

6. Conditions rendering nomination invalid:

1st Nominee	2nd Nominee	3rd Nominee

Section D - Subscriber Scheme Details

1st Scheme	2nd Scheme	3rd Scheme
Pension Fund Managers Name/Code	Pension Fund Managers Name/Code	Pension Fund Managers Name/Code
Scheme ID No./Name	Scheme ID No./Name	Scheme ID No./Name
Percentage Share %	Percentage Share %	Percentage Share %

Section E - Declaration

I understand that there would be PFRDA approved Terms and Conditions for Subscribers on the CRA website governing **IPin (to access CRA / NPSCAN and view details) & T-pin.** I agree to be bound by the said terms and conditions and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration/Undertaking being signed.

I _____ , the applicant, do hereby declare that what is stated above is true to the best of my information & belief.

Date [D | D | M | M | Y | Y | Y | Y]

Signature/Left Thumb
Impression of Subscriber

a) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.

b) Details Marked with (*) are the mandatory fields.

c) Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.

d) 'Individual' Subscriber should affix a recent colour photograph (size 3.5 cm x 2.5 cm) in the space provided on the form. The photograph should not be stapled or clipped to the form. (The clarity of image on PRAN card will depend on the quality and clarity of photograph affixed on the form.)

e) Signature /Left thumb impression should only be within the box provided in the form. The signature should not be on the photograph. If there is any mark on the photograph such that it hinders the clear visibility of the face of the Subscriber, the application will not be accepted.

f) Thumb impression, if used, should be attested by a Magistrate or a Notary Public or a Gazetted Officer under official seal and stamp.

Sr. No.	Item No	Item Details	Guidelines for Filling the Form
			Section A - Subscribers Personal Details
1	3.	Date of Birth	All Dates Should be in "DDMMYYYY" Format
2	6.	Present Address	All future communications will be sent to present address.
3	8, 9, 10	Phone No., Mobile No, & Email ID	It is advisable to mention either "Telephone number" or "Mobile number" or "Email id" so that Subscriber can be contacted in future for any discrepancy.
4	11	Subscriber's Bank Details	If Subscribers mentions any of the bank details, except MICR Code all the bank details will be mandatory.
			Section B - Subscribers Employment Details
			It is mandatory to fill the Subscriber's Employment details in the application. The employment details should be filled by the respective DDO of the Subscriber and should be verified by the Authorised Signatory. DDO should ratify Overwriting / Striking off of any of the employment details.
5	3	PPAN	Kindly provide the PPAN (Permanent Pension Account Number), if it has been allotted to the subscriber by the concerned PAO.
6	8 & 9	PAO/CDDO Reg. No. & DDO Reg. No.	1. PAO/CDDO Reg. No. and DDO Reg. No. are the unique Registration number allotted by Central Recordkeeping Agency. 2. CDDOs will register as both PAOs and DDOs. 3. NCDDOs will register only as DDOs and obtain the PAO Reg. No. from their respective PAOs
			Section C - Subscriber's Nomination Details
7	4	Percentage Share	Subscriber can nominate maximum of three nominees. Subscriber can not fill the same nominee details more than once. Percentage share value for all the nominees must be integer. Fractional value will not be accepted. Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
8	5	Nominee's Guardian Details	
			Section D - Subscriber scheme details
			If the Subscriber is unable to mention the Scheme details i.e. PFM Name, Scheme Name & Percentage Allocation he can contact the nearest Facilitation Centre (FC) for information or the Subscriber can also search for the scheme details on http://www.npscra.nsdl.co.in
9	Scheme		ubscriber can select maximum three schemes. Details of the schemes are available on http://www.npscra.nsdl.co.in Subscriber can not fill the same scheme details more than once. If a scheme name is filled in the form for scheme setup there must be a PFM name and percentage contribution filled for that scheme. If the Scheme details are not filled, default scheme as approved by PFRDA will be applicable.
10	Percentage Share		Scheme Contribution Value will be in terms of percentage. It cannot be in terms of amount. Percentage contribution value for all the schemes must be integer. Fractional value will not be accepted. If the sum of contributions (in percentage) across all the schemes is not equal to 100, the balance will be allotted to the default scheme approved by PFRDA.

GENERAL INFORMATION FOR PRAN SUBSCRIBERS

a) Subscribers can obtain the application form for PRAN in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) from DDO or can freely download from the CRA website (http://www.npscra.nsdl.co.in).

b) The request for a reprint of PRAN card with the same PRAN details or/and changes or correction in PRAN data can be made by filling up 'Request for change/correction in subscriber master details and/or re-issue of I-Pin/T-Pin/PRAN card' or/and 'Request For change in signature and/or change in photographq The form is available from the sources mentioned in (a) above.

c) The Subscriber can obtain the status of his/her application from the CRA website or through the respective PAO/CDDO.

d) For more information

Visit us at http://www.npscra.nsdl.co.in

Call us at 022-24994200

e-mail us at info.cra@nsdl.co.in

Write to: Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, AqWing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.