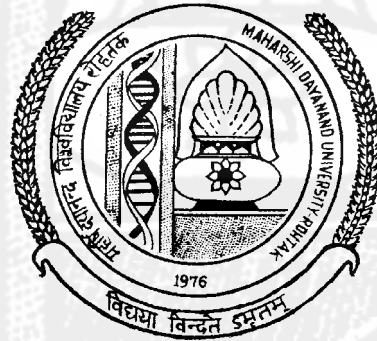


# PROSPECTUS M.Ed. PROGRAMME

2010-11



MAHARSHI DAYANAND UNIVERSITY  
ROHTAK-124 001 (HARYANA)

[www.mdurohtak.com](http://www.mdurohtak.com)

# OFFICERS OF THE UNIVERSITY

Chancellor

HIS EXCELLENCY SHRI JAGANNATH PAHADIA

Governor, Haryana

---

<i>Name and Designation</i>	<i>Telephones Office</i>
<b>Vice-Chancellor</b> Prof. R.P. Hooda	274327 292431 Fax : 274133 E-mail : vc@mdurohtak.net
<b>Registrar</b> Dr. S.P. Vats	274640
<b>Dean Academic Affairs</b> Prof. Surinder Kumar	215796
<b>Proctor</b> Prof. K.P.S. Mahalwar	393400 393404
<b>Dean, Students' Welfare</b> Prof. Rajbir Singh	274364
<b>Controller of Examinations</b> Sh. K.C. Dadhwal	274169
<b>Dean, College Development Council</b> Prof. Daleep Singh	274532
<b>Librarian</b> Sh. Prem Singh	393404
<b>Provost (Boys)</b> Prof. S.R. Ahlawat	393440
<b>Provost (Girls)</b> Prof. Asha Kadyan	273907 (R)

---

For enquiry relating to entrance test, result and counselling, please contact at Phone No. 01262-274169 and for other enquiries at Phone No. 01262-266475

## IMPORTANT INSTRUCTIONS

1. Compartment candidates are not at all eligible to apply for admission.
2. A candidate whose result of the qualifying examination is not declared upto 27.08.2010 may also apply mentioning “result awaited”. **However, he is required to produce the proof of having passed the examination at the time of counselling,** failing which the candidature will be cancelled. No result will be entertained after the date of counselling. Those candidates who do not appear in the Entrance Examination shall not be considered for admission. In any case no admission will be permitted after the last date of admissions announced by the University.
3. No subsequent change of category will be allowed for the purpose of admission.
4. The candidates who are allowed to appear in the Entrance Examination provisionally cannot claim admission if they are found ineligible on verification of documents/certificates at the time of counselling.
5. Each application form should be accompanied with OMR Sheet only.
6. Application form and OMR Application Form must be filled in by the candidate in his own handwriting. All photographs must be attested by the Gazetted Officer or Head of the Educational Institutions (not below the Senior Secondary School) and duly pasted on the form at the time of submission, failing which the application may be rejected.
7. The candidates are required to bring the Admit Cards at the time of the Entrance Examination, failing which they will not be permitted to appear in the Entrance Examination. It must be produced on demand by the Centre Superintendent or the Invigilator.
8. Candidates are admitted to the Entrance Examination subject to Rules and Regulations of Maharshi Dayanand University.
9. Provisional permission granted to appear in the M.Ed. Programme Entrance Examination on the basis of the Admit Card may be withdrawn if a candidate is found guilty of any disorderly or objectionable conduct.
10. If a candidate is found using unfair means during or after the Entrance Examination his result will be cancelled.
11. **The admission of a candidate in the Entrance Examination will be provisional subject to the eligibility conditions as prescribed under rules and verification of all the relevant original documents at the time of counselling.**
12. Every student should deposit all required original documents for the purpose of registration. Any delay on the part of the candidate in submitting such documents will debar the candidate from admission after the normal admissions are over.

13. Re-evaluation or rechecking of Answer-Books of Entrance Examination is not permitted.
14. The candidates shall also adhere to the following instructions:
- (i) Candidates must bring their Admit Cards with them to secure admission to the Examination Hall, failing which they will not be allowed to appear in the examination.
  - (ii) The relatives of the candidates are strictly prohibited from entering the Examination Hall to help candidates to find their seats. The staff on duty is ready to help them.
  - (iii) Each candidate must write his/her own Roll No. on answer sheet provided and must not write his/her name, otherwise he/she will be disqualified.
  - (iv) They should bring their own ball point pen for Examination. The candidates should use only ball point pen otherwise the paper will be treated as cancelled.
  - (v) No candidate shall copy from the papers of any other candidate or permit his own papers to be copied or attempt to give or attempt to obtain irregular assistance of any description from inside or outside the Examination Centre.
  - (vi) No candidate shall bring into the Examination Hall any articles (such as **mobile, electronic device of any kind**, drawing instruments or any other paper) other than those specified. Candidate found violating this rule shall be expelled from the Examination Hall and his answer sheet shall be cancelled.
  - (vii) The doors of Examination Hall will be opened 30 minutes before the time fixed for commencement of the Examination.
  - (viii) The examinees are directed to be seated in the Examination Hall as per seating plan.
  - (ix) No candidate will be allowed to leave the Examination Hall before the expiry of time.
  - (ix) No candidate will be admitted to the Examination Hall after fifteen minutes of the commencement of the examination.
  - (x) Candidate should not leave the Examination Hall without handing over their answer sheets to the Invigilator. No answer sheet can be taken out of the Examination Hall.
  - (xi) Candidates are advised not to scribble or spoil the furniture.
  - (xii) The candidates are not allowed to smoke in the Examination Hall.
  - (xiii) Candidates will be required to sign the attendance sheet when directed to do so by the Invigilator.
  - (xiv) Silence must be observed in the Examination Hall.
  - (xv) Candidates who fail to observe these rules will be disqualified and debarred from appearing in the Entrance Examination.

## KEY DATES AND IMPORTANT INSTRUCTIONS

1.	Last date of receipt of applications in Result Branch-III	27.08.2010
2.	Date of Entrance Examination	19.09.2010 (11.00 a.m. to 12.15 p.m.)
3.	Declaration of Result/Display of Merit List	22.09.2010
4.	Date of 1st Counselling (Edu. Dept.)	27.09.2010
5.	Date of 2nd Counselling (if seats remain vacant)	04.10.2010
6.	Date of 3rd counselling (If need be)	14.10.2010
7.	Commencement of classes	01.10.2010

### Note :-

1. Before filling up the application form and OMR Application Form, the candidates should read carefully the provisions given in the Prospectus. Admission to M.Ed. Programme in the Education Department and affiliated Colleges will be made on merit on the basis of marks obtained in the Entrance Examination, as per criteria in Chapter-V. Counselling will be held in the Department of Education; M.D. University, Rohtak for checking of eligibility & allotment of college as per merit. The process of admission will be completed within the approved schedule i.e. up to 31.10.2010. Classes will start on 01.10.2010.
2. Those who do not attend the counselling will not be considered for admission at all.
3. The medium of Entrance Examination will be English and Hindi.
4. For any information, except that relating to the Entrance Examination, the candidates should personally contact the Education Department/Academic Branch of the University.
5. All successful candidates seeking admission should appear for counselling with all original documents. No separate counselling letter will be issued for counselling.
6. The counselling schedule given above is tentative. It can be changed at any stage. The revised counselling schedule, if any, will be advertised in the newspapers.

## **1. THE UNIVERSITY**

- 1.1** Maharshi Dayanand University, initially known as Rohtak University, Rohtak, was established by an Act of Legislature of Haryana in 1976 with the objective to promote inter-disciplinary higher education and research in the field of environmental, ecological and life sciences. Initially it was a unitary and residential University, but in November 1978, its character was changed and it became an affiliating University. Through an amendment in the Act in 1977, it was named after the great revolutionary and social reformer, Maharshi Dayanand and came to be known as Maharshi Dayanand University, Rohtak.

The University Grants Commission recognized this University under section 2(f) for the recognition of degrees and under section 12(b) of the University Grants Commission Act for central grants on Feb. 23, 1983.

### **1.2 Location**

The University is situated at Rohtak, a District Headquarter of Haryana, about 75 kms from Delhi on Delhi-Hissar National Highway (NH-10). It is at a distance of about 240 kms from Chandigarh, the State Capital. It is well connected by rail and road. Rohtak is an educationally forward town where facilities of education in all fields are available.

### **1.3 Jurisdiction**

The jurisdiction of the University extends to the districts of Rohtak, Jhajjar, Bhiwani, Mohindergarh, Mewat, Gurgaon, Palwal, Faridabad, Sonapat and Rewari and all Institutions/Colleges of General Education, Engineering, Technology, Computer Sciences located in these districts are affiliated to this University. Presently 682 Colleges/Institutes of various disciplines are affiliated with the University.

### **1.4 Campus**

The University Campus is spread over a sprawling area of 665.44 acres. The boundary of the campus extends from Rohtak-Delhi Road to Rohtak-Delhi railway line and from Pt. BD Sharma University of Health sciences to Western Yamuna Canal. The campus is well laid with state of art buildings and wide road network. It presents a spectacle of harmony in architecture and natural beauty. There are as many as 10 Teaching Blocks, 9 Hostels, Vivekanand Library, Campus School, Health Centre, Faculty House, Sports Stadium, Community Centre, Swimming Pool, Printing Press, Canteens, Shopping Complex, Multipurpose Gymnasium Hall and an Administrative Block. About 550 residential houses are available for faculty members and non-teaching staff. Tagore Auditorium in the University is of Global standard. There is Wi-fi facility on the Campus. A 'Student Activity Centre' has been constructed recently. A big 'Yajanshala', as per Vedic guidelines, has also been constructed. A Branch of State Bank of India and another of Central Co-operative Bank is available on the Campus.

P.G. Regional Centre, Meerpur (Rewari) at present is running four P.G. Programmes i.e. M.Sc. (Math), M.Com., M.A. (English) and M.A. (History). Its campus is in 100 acres of land at Village Meerpur, which is at a distance of 12 K.M. from Rewari. The University is also running an Institute of Law & Management Studies at Gurgaon since 2001.

### **1.5 Accreditation by National Assessment and Accreditation Council (NAAC)**

The University Grants Commission has an autonomous National Assessment and Accreditation Council (NAAC), which has been assigned the task of accreditation and assessment of the Universities and Colleges. The Peer Team of the NAAC visited the University on February 18-20, 2003 for assessment and accreditation of the University. On the basis of the report submitted by the team, the National Assessment and Accreditation Council has granted the Maharshi Dayanand University B<sup>++</sup> Grade with institutional score of 80.25. The Peer Team was highly impressed by the infrastructural facilities available in the University. It has made remarkable comments about the teaching-learning and evaluation system of the University. It has observed that the University has developed potential for achieving excellence in teaching, research and extension. The University endeavors to harvest the available resources to achieve excellence for which there is great potential.

University has got reaccredited it on 27-29th April 2010 and hopefully will get A grade.

## 1.6 University Teaching Departments

There are 37 Teaching Departments in the University which provide postgraduate teaching and research. The M.B.A. course of the University ranks among top 50 and the M.C.A. course among top 20 in India. The Departments of Sociology Economics, Sanskrit and Psychology are covered under Special Assistance Programme of the UGC. Similarly, the Department of Physics and the Department of Chemistry are covered under F.I.S.T. of the Department of Science & Technology of the Government of India for which financial assistance to the tune of Rs. 30 lacs for Department of Chemistry and Rs. 9 lacs for Department of Physics has been provided by the Govt. of India.

The University has started 'Centre for Biotechnology' from the session 2006-07 and introduced two new job oriented courses, M.Sc. (Medical Biotechnology) and M.Sc. (Food Technology), besides M.Sc. (Biotechnology).

The Department of Computer Science & Applications and Institute of Management Studies & Research have magnificent computer labs having 125 computers in each lab with Internet facility. Computer papers have been introduced in all the courses with a view to make the students aware of computer application in their fields of education. Computer labs are also available in almost all the Departments of the University. Lab equipments of latest technology are available in the labs of all Departments for teaching and research. Besides teaching, the students and faculty members are also encouraged to undertake research.

The University has started M.Sc. in Forensic Sc., Bioinformatics, Agricultural Biotechnology, Fermentation & Microbial Tech., M.Sc. Medical Lab. Technology, M.Sc. Environmental Biotechnology, Master in Library & Information Sciences (2 year integrated programme) and M. Tech in Computer Sc. from the current session.

## 1.7 Vivekananda Library

The University Library is housed in a magnificent three storeyed building with 84000 sq. ft. area and a seating capacity of 1200 users. The Library building has been constructed on a most modern design which has 5 Reading cum stack halls, one periodical hall, two Seminar halls, one Video Library, Thesis and Rare Book Section, Reference Text Book Section, Computer Lab with 60 Computers and one SC/ST Computer Lab with 20 Lap Tops. The Institute of Management Studies and Research (IMSAR), University Institute of Engineering & Technology/ MCA, Law Sociology, History and Mathematics have Departmental Libraries. The University is planning to strengthen Departmental Libraries. The Library has a collection of 301386 documents. The Library is subscribing to 540 Journals (Indian and Foreign) for its 8690 members. 4000 e-Journals are accessible through Info-system of UGC. The Library functions 360 days a year and working timings are from 9.00 a.m. to 8.00 p.m. of six days a week. On Sundays and holidays library functions from 9.00 a.m. to 5.00 p.m. The Rear hall of the Library is kept open round the clock for reading personal books for all 365 days of the year. The Library Budget is Rs. 90. lacs for books and Journals and Rs. 7 lacs for recurring and non- recurring grant. The UGC has provided Rs. 2.5 lacs for Bar-coding of the Library Books. The main server of Campus-wide Networking for Integrated Telephone and Internet System is located in the University Library. The University web-site is also maintained and updated by University Library. The University Library is also running BLISc & MLISc Courses (Distance Mode) through DDE.

## 1.8. Directorate of Distance Education

In addition to regular courses, the University is running distance education courses through the Directorate of Distance Education for the benefit of students, particularly girl students and those belonging to working class who are unable to enroll themselves in regular courses. Presently, the following courses are being run through distance education mode:

Sr. No.	Programme Offered	Duration	Nature of Programme
1.	B.A.	Three year course	U.G. Degree
2.	B.Com.	Three year course	U.G. Degree
3.	M.A. i) English ii) Hindi iii) Sanskrit iv) History v) Pol. Science vi) Economics vii) Public Administration viii) Geography	Two year course	P.G. Degree
4.	M.Sc. (Mathematics)	Two year course	P.G. Degree
5.	M.Com.	Two year course	P.G. Degree
6.	B.Ed. (N.C.T.E. recognized)	Two year course	U.G. Degree
7.	B.L.I.Sc.	One year course	U.G. Course
8.	Computer/IT Programmes i) B.C.A. ii) A.P.G.D.C.A. iii) M.Sc. (Computer Science) iv) M.C.A.	Three year course One year course Two year course Three year course	U.G. Degree P.G. Diploma P.G. Degree P.G. Degree
9.	M.B.A.	Two year course	P.G. Degree
10.	M.L.I. Sc.	One year course	P.G. Course
11.	P.G. Diploma in Application of Psychology	One year course	P.G. Diploma
12.	Master in Retail Management	Two year course	P.G. Degree
13.	B.B.A.	Three Year Course	U.G. Degree
	The University is going to start new courses :		
	(i) Diploma in Corporate and Industrial Security Management	One year	P.G. Diploma
	(ii) Certificate course in Corporate and Industrial Security Management	6 months (One Semester)	Certificate course

### 1.9. Hostels

There are 9 Hostels (4 for Boys and 5 for Girls) which have a capacity to accommodate as many as 1200 residents. The hostels provide homely atmosphere to the residents. Each Girls' Hostel is looked after by a full time Lady Warden. Indoor games and recreational facilities are available in each hostel. STD and canteen facilities are available in each hostel. Mess in each hostel is run by the residents on cooperative basis and hygienic food at very reasonable charges is made available to the residents.

Six hostels (three for boys and three for girls) are under construction. Each hostel having capacity of 250 residents, is equipped with all necessary facilities like internet, indoor games etc.

### 1.10. Institute of Development Studies

University is on the path to achieve academic excellence through adoption of advanced research and innovative teaching methodology. It has established the Institute of Development Studies which will further prove to be socially relevant and beneficial to the students in research oriented higher studies. The Institute has completed the job of preparation of State Development Report-Haryana assigned to it by the planning commission, Govt. of India.



### **1.11 Students' Activities and Sports**

University Sports Department is on the path to achieve excellence in sports activities. Sports Department possesses excellent infrastructure facilities which include a modern indoor Gymnasium Hall for all indoor activities, an international standard size Swimming Pool, Squash Court, Athletic track and a sprawling sports complex which has all playfields for the university students. Every year sports department organizes about 60 inter-college tournaments for men and women players of the colleges affiliated to M.D. University, Rohtak. Sports department organizes coaching camps and sends the teams for inter-university participation.

In addition to this the university has produced many international players who have brought laurels to the University and also to the country.

### **1.12 University Centre for Competitive Examinations**

The University Centre for Competitive Examination is located in the Indira Gandhi Vidya Bhavan, North Block on the First floor. The Centre has been providing guidance / coaching to the students since 1989, the year when the Centre was established. The Students competing for various examinations viz. Indian Civil Services (Preliminary), Haryana Civil Services (HCS), Bank Probationary Officer (PO) Inspectors of Income Tax and Central Excise, National Eligibility Test/ State Lectures Eligibility Test (NET/SLET), Combined Defence Services (CDS), National Defence Academy (NDA), CEET/ Engineering etc. are given intensive coaching for the said examinations from time to time. The Centre also organizes remedial Coaching Classes in English. For all kinds of coaching classes, a nominal token fee is charged from the students of General Category. However, the SC/ST & BC candidates are not charged any fee for attending coaching classes. Students are registered for coaching classes for which they are required to fill up a registration form and the form is made available to the students in the office of UCCE a fortnight before the commencement of the respective course. The teachers from the different departments are on the panel to teach the competitive classes and the classes are conducted in the evening session.

The Centre has a rich reference Library which contains more than 5000 books, seven National Newspapers, Journals, Magazines and other useful study material pertaining to the competitive examinations for use by the students as well as the teachers in the Centre. Besides coaching, the Centre also organizes special lectures of experts on the subjects such as Budget, Current Affairs and on topical issues for the benefit of students of competitive examinations.

The University Grants Commission released grant for the XI Plan period to the University and out of which, the Vice-Chancellor, on the recommendations of the Committee, has been pleased to allocate Rs. 6.00 lacs to the Centre for the following schemes :

- i) Remedial Coaching for SC/ST and Minorities
- ii) Coaching of NET for SC/ST and Minorities
- iii) Coaching classes for entry in service for SC/ST & Minorities

It is proposed that University Centre for Competitive Examinations will pursue atleast two batches of the students who would be given the coaching for the above three courses for the year 2010-2011. The centre has also made a provision for extension lectures for different courses.

### **1.13 University Health Centre**

The University Health Centre offers preventive and medical treatment. One full time doctor is available alongwith para medical staff. The Health Centre caters to all the health care needs of entire student community i.e. all the students of the University Teaching Departments and the University Campus School. It also provides consultation services to the Teaching and Non-Teaching staff of the University.

### **1.14 National Service Scheme**

The National Service Scheme has been introduced in the Teaching Departments as well as in all the affiliated/maintained Colleges of the University to provide an opportunity to the students

to understand and appreciate the conditions and problems of the Community and to inculcate among them a sense of social consciousness and dignity of labour as well as bring them closer to the Community. Students enrolled under the scheme have to render 120 hours of Community Service and to participate in a Seven days NSS Special Camp under Normal and Special Camping Activities in a year. Students are also given opportunities to participate in Youth Leadership Training Camp, Youth festivals, National Integration Camps and Adventure Programme etc. University NSS Merit Certificates are awarded to the NSS volunteers on the completion/fulfillment of required conditions prescribed for the same. In addition to this, prizes to the best NSS Volunteers is/are also awarded at Unit/District/University Level each year.

#### **1.15 SC/ST Cell**

The University has set up a special SC/ST Cell for the upliftment of SC/ST and other reserved category candidates. The Cell is making earnest efforts for effective implementation of the policies and programmes relating to appointments, promotions, admissions etc. of SC/ST candidates. All the policies and programmes of the UGC/Govt. of India/State Govt. received from time to time are implemented in letter and spirit and are given wide publicity.

#### **1.16 Foreign Students' Cell**

The University has established a full-fledged Foreign Students' Centre which is headed by a Senior Faculty Member to provide service to international students through single window system. There is a provision to create 15% additional supernumerary seats for foreign candidates in each University Teaching Department with the consent of the Head of the Department. For detailed information, separate prospectus/H.B.I is available on university website.

#### **1.17 University Employment & Guidance Bureau**

A University Employment Information & Guidance Bureau is also functioning in the University to help students in their educational and vocational planning and offers them employment and training information/advice. It also provides news on employment trends, development projects, recruitment methods, occupational reviews, scholarships and fellowships in India and abroad, assistance in securing part time/full-time employment/self employment and seeking admissions in various institutions and Universities. The Bureau also conducts surveys and arranges coaching classes for various competitive examinations.

#### **1.18 Computer Centre**

The University has a well maintained Computer Centre set up with the financial assistance of UGC for use as a central computing facility by teachers, students and research scholars of various University Teaching Departments and by University offices. Computer Centre creates computer awareness among university officials, teachers and research scholars through regular short term computer training courses and facilitates analysis of research data of research scholars.

#### **1.19 Guidance and Counselling Cell - A Centre for Positive Health**

University has established a 'Guidance and Counselling Cell - A Centre for Positive Health' in the Department of Psychology for the University students with the objective to provide Health Care and Promotional Services. The Cell also provides Educational and Vocational guidance. In addition, to cater to the psychological needs of the students, the centre provides personal and career counselling to them. Boosting harmonious relationship and developing effective communication skills are the primary objectives of the cell.

#### **1.20 Centre for Women Studies**

Women's Studies Centre has been established in M.D. University, Rohtak with the approval of the UGC with an objective to understand women's issues from gender perspective. Research, Awakening, Gender Sensitization, Advocacy are some of the main concerns of the centre. The prime thrust of the centre is to develop a comprehensive and critical approach to understand gender inequality by analyzing socio-economic and cultural dimensions and thereby formulate concepts, theories and approaches for overall empowerment of women in the society. For this, Women's Studies Centre actively collaborates with academia, government establishments

and civil society to have broader perspective of wider issue concerning women in contemporary India in general and Haryana in particular. Women's Studies Centre also strives to disseminate knowledge among different strata of society by having a balance between academics and activism. As a strategy, it seek to strengthen individual and institutional efforts to enable women's empowerment in the society.

### 1.21 Scholarships

The following Scholarships, Stipends, Prizes etc. are available in the University Teaching Departments and Post Graduate Regional Centre, Rewari :-

#### A. Scholarships

1. University Special Scholarship
2. University Merit Scholarship
3. Scholarship for P.G Diploma in Translation.
4. National Loan Scholarship of the Govt. of India.
5. National Merit Scholarship.
6. University Research Scholarship.
7. State Govt. Merit Scholarship/Haryana State Silver Jubilee Scholarship.
8. Scheduled Caste Scholarships.
9. Lion Joseph Mc Loughlin Scholarship.
10. Pehlwan Harnarayan Phogat Memorial Scholarship.
11. Dr. Silak Ram Phogat Memorial Scholarship.
12. Sh. Bimal Prashad Jain Memorial Scholarship.
13. Usha Rani Sharma Memorial Scholarship.
14. Smt. Ram Kaur & Lt. Col. Bije Singh Scholarship.
15. Chander Kanta Katyal Memorial Scholarship.
16. 46th All India Commerce Conference Commemorative Scholarship.
17. Late Smt. Man Bhari Devi Scholarship.
18. Dr. P.P. Singh Memorial Scholarship.
19. Sh. Mukesh Gupta Educational Scholarship.
20. Ch. Badlu Ram Scholarship.
21. Ch. Chhotu Ram Cash Grant.
22. Sh. Dharmpal Ghangas Memorial Scholarship.
23. Kalpana Chawla Memorial Scholarship.
24. L.P.S. Scholarship & L.P.S. Bossard Scholarship.
25. Sh. Ranbir Singh Memorial Scholarship.
26. Sh. K.C. Shastri M. Charitable Trust Scholarship.
27. Dr. Rajesh Malhotra Memorial Scholarship and Medals.

#### B. Stipends

1. Stipends for the students of SC/BC categories.
2. Stipends Awarded by the District Soldiers, Sailors and Airmen's Boards.
3. Post Graduate Stipends.
4. General Stipends.

**C. Prizes**

Acharya Ram Dev Prize is awarded annually to the student standing first in M.A. (History) examination of this University.

**D. Students' Aid Fund**

Financial assistance to the poor and deserving students is given out of the Students' Aid Fund in the form of lump-sum grants.

**1.22 Department of Students' Welfare**

The University has an office created for the welfare of the students of the University. The office is housed in modern state of the Art Student Activity Centre. It organizes various activities of every stream of Art, Culture and Adventure. Well designed and modular furnished separately, Common Rooms for boys and girls, are available with the facilities of newspapers, magazines, indoor games and pantry. The office shares the expenditure of educational tours organized by various teaching departments. Bus and railway pass facilities are provided to the students of UTD. A large number of camps and adventure courses like, Trecking, Youth Leadership Training Camps, Rock Climbing, Snow Skiing, Value based Spiritual Course, Personality Development Camp etc. are organized.

Six Zonal Youth Festivals and one Inter-Zonal Youth Festival consisting of 40 events of Music, Dance, Theatre, Literary, Fine Arts and Sanskrit events are being organized during a session. A Techno Management Fest especially designed for the students of various Engineering, Management and other technical Institutions is also organized. Events are organized in the well equipped with modern audio video facilities in the Tagore Auditorium. The Office also provides financial assistance to the needy and deserving students out of Students' Aid Fund, Dr. Radha Krishnan Fund, Sports Stipend and Cultural Stipend etc.

Two effective NSS Units for girls and boys separately function at the University campus which organize various social service programmes during the year. For sports activities on the campus, various contents during the year are organized under the supervision of Campus Sports Committee. The D.S.W. office has its own Holiday Home-cum-Youth Centre at Dhanachulli, Distt. Nainital.

## Chapter-I

### ELIGIBILITY CONDITIONS

A person who has passed one of the following examinations shall be eligible to join M.Ed. Course :-

- (a) B. Ed. examination of this University obtaining not less than 50% marks in the aggregate (minimum pass marks in case of SC/ST candidates of Haryana State)
- (b) Any other examination recognized by this University as equivalent to (a) above with not less than 50% marks in the aggregate (minimum Pass marks in case of SC/ST candidates of Haryana State)

**Note :-**

- (i) A candidate whose result has not been announced by the date fixed for the Entrance Examination can also **apply and appear in the Entrance Examination, provisionally.** However he/she will have to produce proof of his/her having passed the examination on the basis of which he/she claims eligibility for admission at the time of counselling to be held for final selection of the candidates. A candidate who fails to produce the original certificates, mark sheets, other required documents and attested copies thereof, on the basis of which he/she is claiming to be eligible for admission to the course at the time of counselling, shall not be considered for admission even if he/she has been placed in the merit list.
- (ii) **The eligibility of the candidates shall be ascertained at the time of counselling.** The candidates are advised to bring original certificates/ testimonials along with their attested copies.
- (iii) Rounding of the decimal digits to a whole number for calculating the percentage of marks is not permissible in any case.
- (iv) The list of examinations of various Indian/Foreign University/Boards recognised by this University and Board of School Education Haryana, Bhiwani is available with the Academic Branch of this University.
- (v) A list of derecognized exams. of various Universities/Boards and the names of fake universities is given at Appendix J. A candidate who has passed any examination from such Boards/Universities shall not be eligible for admission. However, while making admissions, equivalence list of examination of various Boards/Universities is required to be consulted and the admissions will be allowed only on the basis of examinations recognised by this University.

## Chapter-II

### NUMBER, DISTRIBUTION AND RESERVATION OF SEATS

A. The total number of seats, distribution and reservation of seats for M.Ed. Programme are as under:-

1. **University Department of Education**

**State Quota**

Sanctioned intake	AIC	HOG	SC	BC(A)	BC(B)
20	3	9	3	3	2

2. **Private Unaided Colleges/ Institutes**

Sr. No.	Name of College	Sanctioned Intake
1.	C.R. College of Education, Rohtak	25
2.	T.R. College of Education, Sonapat	50
3.	Hindu College of Education, Sonapat	25
4.	R.B.S. College of Education, Rewari	15
5.	RLS College of Education, Sidhrawali	20
6.	KIIT College of Education, Bhondsi Distt. Gurgaon	25
7.	Yaduvanshi College of Education, Bucholi Road, Mohindergarh	50
8.	Shri Bala Ji College of Education, Sampla Distt. Rohtak	25
9.	Vikramaditya College of Education, VPO-Morkheri, Tehsil Sampla, Distt. Rohtak	25
10.	Bhagwan Mahaveer College of Education, Kundli, Distt. Sonapat	50
11.	Rao Abhay Singh College of Education, Sharanwas Distt. Rewari	25
12.	Sanskriti Institute of Education & Technology, Vill. Amarpur Jorasi, Tehsil Narnaul, Distt, Mohindergarh	25
13.	Aravali College of Advance Studies in Education, Badkhal Surajkund Road, Sector-43, Faridabad	25
14.	Vaish College of Education, Rohtak	25
15.	South Point College of Education, Purkhas Road, Near Sugar Mill, Sonapat	25
16.	Darsh College of Education, Kailana Taluka Mahmupur, Gohana-Panipat Road Gohana, Distt. Sonapat	25
17.	Shiv College of Education, Tigaon Distt. Faridabad	25
18.	I.P. College of Education, Jassia Distt. Rohtak	25
19.	Dayawanti Memorial College of Education, Vill. Pada, PO-Kalwadi, Sub-Tehsil-Tauru, Distt. Gurgaon	25
20.	Deen Dayal Rustogi College of Education, Vill. Khandevla Distt. Gurgoan	25
21.	Cambridge College of Education, VPO-Birar Distt. Jhajjar	25
22.	Saraswati Vidya Mandir COE, Meham, Distt. Rohtak	25
23.	Kirorimal College of Education, Khewda, Distt. Sonapat	25
24.	Sant Jai Ram Das Memorial COE, Pali, Distt. Mohindergarh	25
25.	Tagore College of Education, Siwani Distt. Bhiwani	25
26.	K.V.M. College of Education, Ladhot Road, Rohtak	25
27.	Mukhi College of Education, Gohana, Distt. Sonapat.	25
28.	Venkteshwara College of Education, VPO-Rajpur, Distt. Sonapat.	25
29.		

30.	Baba Jai Ram Dass College of Education, Pali Distt. Mohindergarh	25
31.	D.C.S. College of Education, Mehmood Pur Road, Gohana, Distt. Sonapat	25
32.	Gold Field College of Education, Vill. Chhainsa, Ballabgarh, Distt. Faridabad	25
33.	Ganga Institute of Education, Vill. Kablana, Distt. Jhajjar (Haryana)	25
34.	Shaheed Capt. D.K. Khola College of Education, VPO-Zainabad, Distt. Rewari	25
35.	Advanced Institute of Education, 70 KM, Delhi-Mathura Road, Palwal, Distt. Faridabad	25
36.	G.V.M. Girls College of Education, Sonapat	25
37.	M.L.R.S. College of Education, Charkhi Dadri, Distt. Bhiwani	25
38.	Lt. Mahipat Singh College of Education, Chhara Beri Road, VOP- Aurangabad, Tehsil-Bahadurgarh, Distt. Jhajjar	25
39.		
40.	M.R. College of Education, Sector-43, Aravalli Hills, Faridabad	25
41.	Al-Falah School of Education and Training, Vill-Dhauj, Distt. Faridabad	25

**Note :** In Private Unaided Colleges/ Institutes all the seats shall be open and there shall be no reservation of seats.

**B. Reservation of seats:**

50% of the seats meant for Haryana Residents shall be reserved for the candidates in these categories:-

i)	Scheduled Caste	20%
ii)	Backward Classes:	27%
	- Group-A : 16%	
	- Group-B : 11%	
	(Except socially advanced persons/sections i.e. creamy layer)	
iii)	Physically Handicaped: (3%)	
a)	Blindness or low vision	1%
b)	Hearing impairment	1%
c)	Locomotor disability or Cerebral palsy	1%

**[The reservation of seats is as per the reservation policy of the State Govt. and is subject to any change/amendment by the State Govt. from time to time]**

**Note :**

1. The State Govt. vide letter no. 22/27/2004-2GS-III dated 20-10-2005 has decided to allow 3% horizontal reservation to Ex-servicemen/freedom fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes category for admission to the various educational institutions of the Government and Government aided/self financing colleges/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes categories is concerned, year-wise rotational system will be adopted. All the heads of the Departments/ Directors shall maintain a roster register for Reservation of Ex-servicemen/Freedom fighter and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes one, a seat will be provided in the prospectus.
2. The candidates seeking admission on Haryana seats are required to submit certificate of bonafide residents of Haryana as defined by the Haryana Govt. (Appendix-A) The Certificate of Haryana Resident should be only in the proformae prescribed by Government and issued by the competent authority (Appendix-A-I).
3. A candidate who has passed his qualifying examination from a University/College situated within the State of Haryana will be deemed to be Haryana resident and will

- be required to submit certificate of bonafide resident of Haryana issued by the Principal/Headmaster of the Institution last attended (Appendix- A-I).
4. For each category, a complete merit list of all eligible candidates will be prepared.
  5. Candidates belonging to SC/ST are required to submit a certificate as per Appendix-G and list of SC classes notified by the Haryana Government is available in Appendix-I.
  6. List of Backward Classes notified by the State Govt. vide circular no. 883-SW., (1)-95 dated 28.9.95 and also Circular no. 1170-SW(1)-95 dated 7.6.95 for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes are available at (Appendix-H). A Candidate who wishes to be considered for reservation under this category shall have to furnish Backward Class Certificate (Appendix-D) from the competent authority.
  7. Children or Grand Children (Maternal & Paternal) of Freedom Fighters who wish to be considered for reservation must submit a certificate from the officer authorised by the Chief Secretary of the Haryana State (Appendix-F)
  8. Only candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped under category-B(iii) They will submit certificate as in Appendix-B. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board shall be final in this regard.
  9. Children or Wards of Military Personnel (including personnel of Para-Military Forces) Killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex-Servicemen and their Wards will be considered for reservation. The following categories of personnel of territorial Army have been included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008.
    - 1) Pension holders for continuous embodied service;
    - 2) Persons with disability attributable to military service;
    - 3) Gallantry Award Winners; and
    - 4) Recruits boarded out/released on medical grounds and granted medical/disability pension.
 They will submit certificate as given in Appendix-E.
  10. A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case he is not selected in general category, he will be considered for reserved category.
  11. If a candidate belongs to more than one reserved categories, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
  12. If the seats remain vacant in sub categories of BC(A) and BC(B), the same will be filled up through the candidates belonging to other category. For example, if seats in BC(B) category remain vacant, the same will be filled up from BC(A) category and vice-versa. If the candidates in the sub-categories are not available and the seats still remain vacant the same may be thrown open to Haryana General Category with prior approval of the Vice-Chancellor. In case, the seats remain vacant in Haryana General Category at the end , the same will be thrown open to All India Open Category with the prior permission of the Vice-Chancellor.
  13. Regarding conversion of seats meant for SC & PH categories to general category, the seats will be offered to the SC/PH category in first and second counselling. At the start of third counseling again these will be offered to SC/PH category. The unfilled seats will then be converted into general category with the approval of the Vice-Chancellor and filled accordingly.



## Chapter-III

### PROCEDURE FOR SUBMISSION OF APPLICATION FORM

1. A copy of the Prospectus containing application form, OMR Application Form and other details for M.Ed. Entrance Examination can be obtained from the Incharge (Publications), M.D.U, Rohtak in person on cash payment of Rs. 1000/- (**Rs. 250/- for SC/BC candidates of Haryana only**). The prospectus can also be obtained by post from the Incharge (Publications), M.D.U, Rohtak on a written request accompanied by a Crossed Bank Draft of Rs. 1050/- (Rs. 300/- in case of SC/BC candidates of Haryana only) in favour of Finance Officer, Maharshi Dayanand University, Rohtak payable at Rohtak. A request in this regard must reach the University atleast seven days before the last date of submission of Application Form. **Payment by Cheque, Money order or in any other form will not be accepted.**  
Prospectus, application form and OMR application form can also be down-loaded from University website [www.mdurohtak.com](http://www.mdurohtak.com) and should be accompanied with a bank draft drawn in favour of Finance Officer, MDU, Rohtak payable at Rohtak for Rs. 1000/- (Rs. 250/- for SC/BC candidates of Haryana only).
2. Each candidate shall fill up the application form in duplicate in his/her own handwriting. Filled up application forms and OMR application form should be sent under registered cover superscribed 'APPLICATION FORM FOR M.Ed. PROGRAMME ENTRANCE EXAMINATION-2010 to the Assistant Registrar (Results-III), M.D.University, Rohtak so as to reach him on or before 27.8.2010 **upto 5.00 P.M.** The application forms can be submitted personally by this date and candidates are required to obtain a receipt from the concerned official in token thereof. Forms received after this date and time will not be entertained in any case. The University does not take any responsibility for delay or loss of form in postal transit. The examination fee once paid shall not be refunded or kept in credit for any subsequent examination. No correspondence on this subject will be entertained.
3. The applicants claiming any reserved category are required to produce a certificate to this effect from the competent authority viz Scheduled Castes/Backward Classes, Physically Handicapped Candidates, Children or Grand Children of Freedom Fighters, Children/Wards of Military Personnel Killed in Action or Permanently Disabled in Action and Boarded Out from the Service or Ex-Servicemen and their wards etc.
4. Candidates are advised in their own interest to submit their admission forms complete in all respects. Incomplete forms are liable to be rejected.
5. The Application Form and OMR Application Form duly filled in must be submitted to the Assistant Registrar (Results-III), M.D.U. Rohtak Forms submitted in any other office of the University and reaching the Assistant Registrar (Results-III) after the last date of submission shall not be entertained for admission purposes.

6. The attested/self attested copies of Certificates/Degrees/Detailed Marks card of all the examination passed by the candidate from 10th Standard to B.Ed. examination and latest Character Certificate should be enclosed alongwith the form.
7. The candidates are required to bring attested copies of the following certificates alongwith originals at the time of counselling.
  - (i) A latest certificate of good conduct and character from the Principal of the College last attended by the candidate. In case of gap-year, character certificate from a Gazetted Officer or an affidavit to this effect also be submitted.
  - (ii) Certificates/Detailed Marks Card of the examinations passed by the candidate.
  - (iii) Certificate supporting claims for reservation.

**Note :**

1. The candidates who appear for counselling must produce the original certificates before the Central Counselling Committee. Central Counselling Committee shall have the power to reject any certificate not considered valid.
2. The application form or any other document attached thereto will not be returned.
3. Any attempt on the part of a candidate, his friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will be a disqualification for admission.
4. If a candidate is admitted on the basis of the information submitted by him but at any subsequent time it is discovered that any portion of this information is incorrect or false, the student shall be removed from the University/College and all fees and other dues paid upto the date of such removal shall be forfeited. The University may take any further action against the said student and his guardian that it considers suitable.
5. All the particulars in the application form must be written carefully and legibly and must be signed by the candidate and by the parents/guardian. Application incomplete in any respect will be rejected.
6. In case any candidate is found to have supplied false information or certificate etc. or is found to have withheld or concealed some information in his application form, he shall be liable to be debarred from admission to the M.Ed. Programme.
7. In case of any ambiguity in the rules, interpretation of the same by the Vice-Chancellor shall be final.
8. No one who is already in employment (whole time or part time or in honorary capacity) shall be admitted to the M.Ed. course in any College of Education without taking leave from the employer for full academic session.

## Chapter-IV

### ENTRANCE EXAMINATION

1. The Entrance Examination is meant to assess the candidates' suitability for admission to M.Ed. Programme.
2. **Admission to the Entrance Examination**
  - (a) Application form, (in duplicate) and OMR Application Form complete in all respects must reach the Asstt. Registrar (Results-III) latest by **27.08.2010 upto 5.00 P.M.** Postal delay will not be treated as an excuse for condonation of delay.
  - (b) The Centre of Examination at which a candidate is to appear will be indicated on the "Admit Card" which will be issued to all the candidates provisionally. No candidate will be admitted to the Entrance Examination Hall unless he/she produces the Admit Card. In case the Admit Card is not received by the candidates upto **17.09.2010**, they should collect the duplicate card from the Asstt. Registrar (Result-III), M.D. University, Rohtak in person on production of an attested copy of the photograph.
  - (c) No request for postponement of Entrance Examination will be entertained under any circumstances.

Any enquiry regarding Entrance Examination should be made from the office of Asstt. Registrar (Results-III) only a day before the Examination during office hours and not on the day of Examination.

### 3. **Pattern of Examination**

The candidates will be required to take an objective type written Entrance Examination which will comprise Questions in areas as under :

		No. of Questions	Marks
a)	Education in Emerging Indian Society	20	20
b)	Psychology of Teaching and Learning	20	20
c)	Educational Technology	20	20
d)	General Awareness of Education and Teacher Edu.	20	20
e)	Mental Ability, Reasoning & Problem Solving	20	20
Total		100	100

**Note :** (1) *The duration of the entrance examination shall be one hour and fifteen minutes.*

(2) *The venue/centre of entrance test will be at Rohtak*

(3) *There will be no negative marking. Only objective type multiple choice questions will be included in the entrance Examination.*

### 4. **Question Booklet**

- i) Candidates will be given a sealed Test Booklet containing Question Booklet of 100 questions – serially numbered from 001 to 100, and Answer Sheet. They are advised to read and follow the instructions on front and back-page of the Question Booklet carefully.
- ii) Question Booklet is numbered and coded A or B or C or D mentioned on the front page, and every candidate must carefully fill the number and code of the Question Booklet in the appropriate place on the Answer Sheet.

- iii) Candidate must sign on the front page of the Question Booklet at the appropriate place marked for this purpose.
- iv) The Question Booklet has paper seals pasted on it. Candidate should open the Question Booklet by breaking the paper seals only when they are asked to do so by the invigilator.
- v) Candidate may check that Question Booklet has 100 questions immediately after breaking the seal. In case any defect in the Question Booklet is found, invigilator may be requested to change the same immediately.
- vi) The Question Booklet and the Answer Sheet must be returned to the Invigilator before leaving the Examination Hall.

#### **5. Answer Sheet**

- i) Use good quality ball point pen strictly as directed on the OMR Answer Sheet.
- ii) Neither fold or put any stray mark, nor do any rough work on the Answer Sheet.
- iii) Fill in the Roll No. and Question Booklet No. and Booklet Code printed on front page of the Question Booklet in the proper blocks as directed on the OMR Answer Sheet.
- iv) Sign at the appropriate place on the OMR Answer Sheet with ball point pen.

#### **6. Rough Work**

The candidates should not do any rough work or writing work on the OMR Answer-Sheet. All rough work is to be done in the Test Booklet itself.

#### **7. Procedure to be followed in the Examination Hall**

- i) 10 minutes before the commencement of the Examination, each candidate will be given a sealed Test Booklet and OMR Answer-Sheet .
- ii) Immediately on receipt of the Test Booklet, the candidate will fill in the required particulars on the cover page of the Test Booklet with ball point pen only. But he/she will not open the Test Booklet until asked to do so by the Invigilator.
- iii) No candidate will be allowed to enter the examination hall after fifteen (15) minutes of the commencement of Entrance examination.**
- iv) Use of calculators, slide rules or log tables, books, cellular Phones, papers or any kind of electronic device etc. is not allowed.
- v) The Examination will start exactly at the appointed time and an announcement to this effect will be made by the Invigilator.
- vi) During the Examination, the Invigilator will check 'Admit Card' of the candidates to satisfy himself about each candidate. This 'Admit-Card' must be deposited with the Invigilator on duty.

- vii) The Invigilator will also put his signature in the place provided in the Answer-Sheet.
- viii) The candidates shall bring their own ball point pen, eraser, foot-rule. These will not be supplied by the University.
- ix) After completing the test and before handing over the Test Booklet and Answer-Sheet, the candidates should check again that all particulars required in the Test Booklet and the Answer-Sheet have been correctly written.
- x) A signal will be given at the beginning of the Examination and at half-time. A signal will also be given before the closing time when the candidates must stop marking responses.

**8. Punishment for use of Unfair Means**

If any candidate is found guilty of any breach of rules mentioned in the prospectus or guilty of using unfair means, he/she will be liable to be punished according to the Act, Statutes, Ordinances, Rules & Regulations of M.D. University, Rohtak.

**9. Re-Checking**

There shall be no re-checking or re-evaluation of answer sheet of entrance test and no request in this regard shall be entertained.

**10. Legal Jurisdiction**

- i) All disputes pertaining to the conduct of Examination and admissions shall fall within the jurisdiction of Rohtak only.
- ii) If any person(s) or officer(s) official(s) dealing with the conduct of M.Ed. Programme entrance examination engages himself/herself in act(s) that would result in the leakage of the question paper(s) or attempt to use or help in the unfair means in this examination he/she shall be liable to prosecution under the Indian Penal Code and disciplinary proceedings according to University rule and regulations.

## Chapter-V

### PROCEDURE FOR ADMISSION

#### 1. Admission Schedule :

The final cut off date for admission is **31.10.2010**.

Classes will commence with effect from **01.10.2010**.

#### 2. Procedure of Admission :

Merit will be the only criterion for admission to M.Ed. Programme. Separate merit lists for general category and reserved categories on the basis of marks obtained in the Entrance Examination will be prepared by the University. Only those candidates whose result in the qualifying examination is available by the date on which the counselling is held will be considered for the purpose. If two or more candidates secure identical marks in the merit, their relative merit will be determined by the candidate senior in age.

#### 3. Counselling :

- (i) Three times of the sanctioned seats in case of candidates belonging to general category and all the candidates belonging to reserved categories will be required to appear before the Central Counselling Committee to be appointed by the Vice-Chancellor for verification of documents and checking of eligibility before the admission to the programme is made.
- (ii) The Central Counselling Committee will allocate a Deptt./ College to the selected candidate at the time of admission as per choice of the candidate subject to availability of seat in that College / Dept. The College/ Dept. once allotted will not be changed in any case even if some new M.Ed.College(s) is/are opened during or after the counselling.
- (iii) No relaxation will be given under any circumstances to candidates who are unable to appear before the Counselling Board on the fixed date/time.
- (iv) As soon as all the seats in each category are filled the counseling will be closed.
- (v) If any seat(s) remains vacant after 1<sup>st</sup> counseling, these will be filled up in the second counseling scheduled for 04.10.2010. If seats still remain vacant these will be filled in 3<sup>rd</sup> counselling scheduled for 14.10.2010.

#### Note :-

- (a) **All the candidates who qualify the written test are required to attend counselling for which NO separate communication will be sent.** The counselling will start at 9.00 am sharp. The candidates shall mark their attendance before the counselling committee on their turn in order of merit. A candidate who does not report on the due date / time of the counselling may be considered for admission as per availability of seat at his reporting time.

- (b) The merit list of selected candidates will be drawn from among those candidates who have been declared successful in the entrance test and have also appeared for counselling. The candidature of those who fail to appear before the Counselling Board will automatically stand cancelled.
- (c) The Candidates appearing for counselling and standing in merit will have to deposit the admission dues as per details given in the prospectus on the date of counselling itself. All the original documents will have to be submitted for verification to the Counselling Board at the time of admission.
- (d) Admissions to the M.Ed. Programme on the basis of M.Ed. entrance examination are provisional.
- (e) The rules given in the prospectus are only provisional. They may be changed or modified by the University without prior notice. Candidates cannot make any claim on the basis of information given in the prospectus.
- (f) i) All the admitted candidates in the Dept. of Education who are desirous of hostel facility may apply to the Provost (boys/girls) through the Head Dept. of Education on the prescribed admission form available in the office of Provost (boys/girls) within three days of his/her admission.
- ii) All the admitted candidates in the Dept.of Education should apply for the library membership card and Identity card through the Head Dept.of Education, M.D.University, Rohtak.

## Chapter-VI

### FEES STRUCTURE

#### (A) DEPARTMENT OF EDUCATION

Admission fee	:	Rs. 50/- p.a
Tuition fee	:	Rs. 360/- p.a
A. Fund	:	Rs. 240/-
Development fee	:	Rs. 5000/-
Library Security (Refundable)	:	Rs. 500/-
Other charges	:	<u>Rs. 345/- p.a</u>
Total	:	<u>Rs. 6495/-</u>

**[The above fee structure does not include hostel charges].**

#### Note :

1. Tuition fee and other dues will be payable for 12 months in the year i.e. from August to July.
2. If the admission of a student is cancelled by the University for no fault of his, the fees and other dues paid by him will be refunded except the Admission Fee provided the application to this effect, duly recommended by the Head of the Department concerned, is received in the University Office, within one month of the date of the letter conveying the cancellation of admissions. The application for the refund of dues submitted beyond the time limit prescribed above may be considered with the permission of the Vice-Chancellor on merit.
3. The University employees/their wards/spouses dependent on them including the wards of retired employees and wards of employees who die while in service shall be entitled to the concession in following fees for admission in Education Department.  
(i) Full Tuition Fee concession., (ii) Three fourth ( $\frac{3}{4}$ ) of the Development Fee.
4. Total fee paid by a candidate in the first year of a course in UTDs may be refunded after deducting Rs.1000/- if the candidate leaves the course without attending any class and applies for refund within 7 days after the last date of normal admissions and 25% of the total fee (minimum Rs. 1500/-) shall be retained and balance amount refunded if the application in this regard is received within one month of the last date of normal admission. Thereafter no refund would be allowed after the last date of admission with late fee.

**If a candidate is admitted with late fee, his/her fee also be refunded as per the above provision/rules except the late fee. However, in self financing courses the fee shall be refunded only if the seat(s) so vacated is filled by the last date of admission.**

#### (B) PRIVATE UNAIDED COLLEGES/ INSTITUTES

1. **Rs. 38500/- (subject to change by State Fee Committee) +Rs. 3590/- as University Charges.**
2. The above fee structure does not include Hostel Charges.
3. Candidates selected for admission in private Unaided Colleges will be required to deposit Rs. 5,000/- with University Cashier immediately. They will have to deposit the balance amount with the Colleges within two days failing which their admission will be treated as cancelled. In such cases, the amount deposited during Centralized counselling will be forfeited and the seat will be declared vacant. Therefore, the candidates should bring said fee on the day of counselling.
4. The amount deposited with the University at the time of Centralized Counselling will be reimbursed to respective colleges after deducting counselling -cum- processing fee of Rs. 400 /- per admitted candidate.



## **Chapter-VII**

### **GENERAL RULES**

#### **Attendance :**

No student shall be deemed to have pursued a regular course of study for M.Ed. examination unless he has attended at least 65% of the full course of lectures and tutorials separately and 75% of practicals in a year. The name of a student remaining absent for 15 consecutive days after the commencement of classes or during the academic session without any notice shall be struck off from the rolls of the department/Institute. However, readmission may be made on payment of fine of Rs. 1000/- within 15 days with the permission of the Vice-Chancellor. If a student fails to take re-admission within this prescribed time limit, the seat will be declared vacant and will be filled according to University rules.

#### **Other provisions :**

- (i) No applicant shall be permitted to pursue any other course and M.Ed. Programme simultaneously.
- (ii) The medium of instruction shall be English and question papers should be set both in English and Hindi.
- (iii) Before filling in and signing the application form for Entrance Examination read carefully the instructions given therein and also in the Prospectus.
- (iv) Applicants should satisfy themselves about their eligibility before applying for Entrance Examination.
- (v) Form for admission should be filled in by the applicant in his/her own hand neatly and legibly. Do not omit any details.
- (vi) Applications which are found incomplete, defective and/or not accompanied by the requisite certificates can be rejected summarily. No correspondence in this regard shall be entertained. The receipt of an application by the office does not mean that the application has been treated as complete.
- (vii) Applications received after the time and date prescribed shall not be considered. Those received through post after the time and date prescribed shall also not be considered.
- (viii) No plea will be entertained that the applicant was ignorant of the rules and regulations and other provisions of admission.
- (ix) No condonation of delay is permitted for the submission of late form for whatever reason.
- (x) Disputes, if any, are subject to the jurisdictions of Rohtak Courts.
- (xi) Ordinarily the examination shall be held in the month of April/ May
- (xii) Use of cell phones is strictly prohibited in the teaching depts/block.
- (xiii) Smoking is strictly prohibited. It is a punishable offence.

(xiv) **Prohibition of Ragging**

**The instruction for curbing ragging as conveyed by the UGC vide letter No. FA-I/ 97 (CPP-II) dated 7th July, 2001 in view of the judgement of Supreme Court in Civil Writ Petition No. 656 of 1998 ‘ Vishwa Jagriti Mission V/s Centre Govt.’ given below shall be adhered to strictly.**

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which punishment may include expulsion from the Institute, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like.(v) lodging of FIR to local police. If the individuals committing or abetting ragging are not/ cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or indiscipline activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment, so as to adversely affect the physique or psyche of a fresher or a junior student.

Hon’ble Supreme Court of India in SLP(C) No. 24295/2004 in the matter of University of Kerala V/S Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt. Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurgaon and Hisar Division, All Deputy Commissioners & All Sub Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all Districts Sessions Judges in Haryana.

**Subject : Bonafide Residents of Haryana - Guidelines regarding**

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth the following categories of person would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants:-
  - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
  - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
  - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6 GSI dated 29/7/2003)
- viii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:-

- a) Citizens of India;
  - b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/ dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong. Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Department.
  3. Candidates seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head-Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head-Master of the institution shall be competent to issue such certificate which should be sufficient.
  4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time it is discovered that his claim was false, the student shall be removed from the institution and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head-Master may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
  5. These instructions may kindly be noted carefully for compliance.

- 
- Note : 1. The State Government vide letter no. 22/28/2003-3GS-III dated 30.1.2004 has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorised to issue Resident as well as Caste Certificates (SC/BC/OBC) . In case of Haryana Govt. employees serving in the offices located at Chandigarh/ Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Department. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I). Therefore, all the candidates required to submit such certificates in the prescribed proforma. The certificate issued by other than the competent authority or the proforma prescribed will not be accepted.
2. Haryana Resident Certificate should be of after 30.01.2004. Certificates issued before this date will not be accepted. The candidates must ensure that they get certificate from appropriate authority Haryana Resident Certificates and not Haryana Domicile Certificate, the latter being invalid for the purpose of admission.

**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I.....father/mother/guardian of Miss/Mr ..... resident of ..... do hereby solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated.....

Deponent

**VERIFICATION**

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

Deponent

**Residence Certificate to be issued by the Deputy Commissioner, Sub Divisional Officer (civil), G.A. to D..C./ DRO/ EM and Tehsildar.**

Certified that Sh. .... S/o Sh. .... Father/guardian of Miss/Mr. .... hold (name of Child/ward with full address) immovable property at ..... (place and District) in the State of Haryana for the past years.

OR

Certified that Miss/Mr. .... S/o Sh. .... Resident of ..... was born in Haryana as per birth certificate.

Dated:

Signature of the Authority  
(mentioned above)  
(with seal)

**Residence certificate to be issued by Head of Department**

Certified that Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_ father of Miss/Mr. \_\_\_\_\_ is an employee of the \_\_\_\_\_ (Name of office) \_\_\_\_\_ of Haryana Government. He is working as \_\_\_\_\_, and is posted at \_\_\_\_\_. He has more than three years service at his credit.

Place:

Head of the Department

Dated:

(with seal)

**Residence certificate to be issued by the Principal/Headmasters of the government/recognized school/college.**

It is certified that Miss/Mr. .... D/o Sh. .... has been a student of this School/College for a period of ..... Year, from ..... to ..... He left the school/college on .....

Dated

Signature of Principal/Headmaster  
of the school/college (with seal)

**Residence certificate to be issued by the respective Head of the Department in the case of the employees of government of india**

Certified that Sh. .... S/o Sh. .... father of Miss/Mr. .... is an employee of Government of India working as ..... He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated

Head of Department  
(with seal)

**APPENDIX-B**

**DEPARTMENT OF ORTHOPAEDICS**

**Pt. B.D. Sharma PGIMS, Rohtak.**

**OR**

**Chief Medical Officer**

No. .... Dated.....

Certified that Shri/Smt..... son/daughter of Shri.....resident of..... District..... appeared before the undersigned for medical check up. On Medical Examination, he/she is found suffering from ..... and thus he/she is Physically Handicapped. His/Her percentage of Handicap is ..... % (in words).....

Signature of applicant

Prof. & Head of  
Ortho. Deptt.  
Pt. B.D. Sharma PGIMS,  
Rohtak

OR

Chief Medical Officer  
(with official seal)

**APPENDIX-D****BACKWARD CLASS CERTIFICATE**

Certified that Mr/Miss ..... Son/Daughter of Sh ..... Resident of Village/Ward No..... Tehsil ..... District ..... Haryana belongs to ..... Caste, which has been declared Backward Classes Block ..... (A/B) by Haryana Government. It is also certified that the applicant is not covered under creamy layer criteria as notified by Haryana Govt. vide Circular No. 1170-SW(1) 95 dated 7-6-95 and No. 1883/SW (1)-95 dated 28.9.1995.

Caste certificate shall be valid for life from the date of issue.

Dated.....

Tehsildar/Naib Tehsildar-com- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

**APPENDIX-E****CERTIFICATE**

**(For Deceased/Disabled/Discharged Military Personnel/ Serving Military Personnel /Ex-Servicemen)**

Certified that Sh ..... father of ..... (name of the Candidate) is Serving Military Personnel/ an ex-serviceman and he/his son/daughter is entitled for the benefit of reservation of seats in Law course in M.D. University, Rohtak. His/her detailed particulars are as under:-

1. Name
2. Father's Name
3. Address
4. Reasons of discharge/retirement
5. Whether deceased/disabled in action during military service, if so, give details
6. Category.....
7. If serving, rank and place of present posting

Place .....

Signature of the Secretary

Dated .....

Zila Sainik Board OR

Officer Commanding

**APPENDIX-F**

**(For Children/Grand Children of Freedom Fighters)**

**OFFICE OF THE CHIEF SECRETARY,  
HARYANA, CHANDIGARH**

No..... Dated:.....

Certified that Shri..... son/daughter of Shri..... resident of village..... Police Station..... Tehsil..... District..... was a bonafide Freedom Fighter.

Place.....

Signature of Officer authorised

by Chief Secretary, Haryana

Dated.....

to issue such certificate

(with office seal & stamp)

**APPENDIX-G****CERTIFICATE OF SCHEDULED CASTE**

Certified that Mr./Miss..... Son/Daughter of Sh..... Village/Ward No. .... Teh ..... District ..... Haryana belongs to ..... Caste which is included in Scheduled Castes, and has been declared Scheduled Caste in the Constitution (Scheduled Castes) Order 1950.

Caste certificate shall be valid for life.

Dated.....

Tehsildar/Naib Tehsildar-com- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

**APPENDIX-H****LIST OF BACKWARD CLASSES****BLOCK 'A'**

- |  |                                      |
|--|--------------------------------------|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari  | 35. Kamboj                           |
| 2. Barra   | 36. Kanghera                         |
| 3. Beta, Hensi or Hesi   | 37. Kuchband                         |
| 4. Bagria  | 38. Labana                           |
| 5. Barwar  | 39. Lakhera, Manehar, Kachera        |
| 6. Barai, Tamboli  | 40. Lohar, Panchal                   |
| 7. Baragi, Bairagi, Swami Sadh   | 41. Madari                           |
| 8. Baffera   | 42. Mochi                            |
| 9. Bharbhujja, Bharbhunja  | 43. Mirasi                           |
| 10. Bhat, Bhatra, Darpi, Ramiya  | 44. Nar                              |
| 11. Bhubhalia Lohar  | 45. Noongar                          |
| 12. Ghangar  | 46. Nalband                          |
| 13. Chirimar   | 47. Pinja, Penja                     |
| 14. Chang  | 48. Rehar, Rehare or Re              |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla   | 49. Raigar                           |
| 16. Daiya  | 50. Rai Sikhs                        |
| 17. Dhobis   | 51. Rechband                         |
| 18. Dakaut   | 52. Shorgir, Shergir                 |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sekka, Bhisti, Sheikh-Abbasi | 53. Soi                              |
| 20. Dhosali, Dosali  | 54. Singhikant, Singiwala            |
| 21. Faquir   | 55. Sunar, Zargar, Soni              |
| 22. Gwaria, Gauria or Gwar   | 56. Thathera, Temera                 |
| 23. Ghirath  | 57. Teli                             |
| 24. Ghasi, Ghasiara or Ghosi   | 58. Vanzara, Banjara                 |
| 25. Gorkhas  | 59. Weaver(Jullaha)                  |
| 26. Gawala, Gowala   | 60. Bhattu/Chattu                    |
| 27. Gadaria, Pal   | 61. Badi/Baddo                       |
| 28. Garhi-Lohar  | 62. Mina                             |
| 29. Hajjam, Nai, Nais, Sain  | 63. Rahbari                          |
| 30. Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhi, Baddi.   | 64. Charan                           |
| 31. Joginath, Jogi Nath Jangam Jogi, Yogi  | 65. Chaaraj (Mahabrahman)            |
| 32. Kanjar or Kanchan  | 66. Udasin                           |
| 33. Kurmi  | 67. Ramgarhia                        |
| 34. Kumhars, Prajapati   | 68. Rangrez, Lilgar, Nilgar, Lallari |
|  | 69. Dawala, Soni-Dawala, Nayaria     |
|  | 70. Bhar, Rajbhar                    |
|  | 71. Nat (Muslim)                     |

At present Raigar, Mochi and Julaha castes find a mention in the list of both scheduled castes and backward classes and it has been decided that persons belonging to these castes who are not covered under the scheduled castes being non-hindus or non-sikh, can take the benefits under the backward classes only.

**BLOCK 'B'**

- |               |                      |        |
|---------------|----------------------|--------|
| 1. Ahir/Yadav | 2. Gujjar            | 3. Meo |
| 4. Saini      | 5. Lodh/Lodha /Lodhi |        |



Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

**Sub: Exclusion of socially advanced persons/sections- (Creamy Layer) from backward Classes**

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgement in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in Annexure 'A', which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

DESCRIPTION OF  
CATEGORY

TO WHOM RULE OF EXCLUSION WILL  
APPLY

I. CONSTITUTIONAL  
POSTS

Son(s) and daughter(s) of

- a) President of India;
- b) Vice President of India;
- c) Judges of the Supreme Court and of the High Courts;
- d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;
- e) Persons holding Constitutional positions of like nature.

II.

Son(s) and daughter(s) of

- a) parents, both of whom are Class-I officers;
- b) parents, either of whom is a class I officer;
- c) parents, both of whom are Class-I officers, but one of them dies or suffers permanent incapacitation.
- d) parents, either of whom is a Class I officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organisation like U.N., I.M.F., World Bank, etc. for a period of not less than 5 years.
- e) parents, both of whom are Class I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any International Organisation like U.N., I.M.F., World Bank, etc. for a period of not less than 5 years.

Provided that the rule of exclusion shall not apply in the following cases:-

- a) Sons and daughters of parents either of whom or both of whom are Class-I officers and such parent(s) dies/die or suffer permanent incapacitation.
- b) A lady belonging to OBC Category has got married to a Class-I Officer and may herself like to apply for a job.

B.

Son(s) and daughter(s) of

- a) parents both of whom are Class-II Officers.
- b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any International Organisation like U.N., I.M.F., World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and

- e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.

Provided that the rule of exclusion shall not apply in the following cases:-

Sons and daughters of

- a) Parents both of whom are Class II officers and one of them dies or suffers permanent incapacitation.
- b) Parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any International Organisation like U.N., I.M.F., World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.

C.

The criteria enumerated in A & B above in this Category will apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organisations, Universities etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below will apply to the officers in these Institutions.

III

Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces :

Provided that-

- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e. the category under consideration) the rule of exclusion will apply only when she herself has reached the rank of colonel;
- ii) the service ranks below colonel of husband and wife shall not be clubbed together;
- iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No.II in which case the criteria and conditions enumerated therein will apply to her independently.

IV

Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.

V INCOME/  
WEALTH TAX

Son(s) and daughter(s) of

- a) Persons having gross annual income of Rs.4.50 Lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years.

Note : Range of income criteria from Rs. 2.50 Lakhs to Rs. 4.50 Lakhs has been increased Vide Chief Secretary, letter no. 22/22/2004-3GS-III dated 22.01.2009

- b) Persons in Categories I,II,III & IV who are not disentitled to the benefit of reservation but have Income from other sources of Wealth which will bring them within the income/wealth criteria mentioned in (a) above.

**Explanation :**

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

**Explanation :** Wherever, the expression, ' permanent incapacitation' occur in this schedule it shall mean incapacitation which results in putting an Officer out of service.

No. 22.36/2000-3 G.S.III

From

The Chief Secretary to Govt. Haryana

To

1. All the Heads of Department, Commissioner, Ambala Hisar, Rohtak and Gurgaon Divisions.
2. The Registrar,  
Punjab & Haryana High Court,  
Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers  
(Civil) in Haryana State  
Dated Chandigarh, the 9-08-2000.

Subject :- Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is certified that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth test of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I,II (a,b,c,d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to being the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,  
Sd/-

Joint Secretary General Administration  
for Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

### List of Scheduled Castes in Haryana State

Sr. No.	Name of the Caste	Sr.No.	Name of the Caste
1.	Ad Dharmi	27.	Khatik
2.	Balmiki, Chura, Bhangi	28.	Kori, Koli
3.	Bangali	29.	Marija, Marecha
4.	Barar, Burar, Berar	30.	Mazhabi, Mazhibi Sikh
5.	Batwal	31.	Megh
6.	Bauria, Bawaria	32.	Nat, Badi
7.	Bazigar	33.	Od
8.	Bhanjra	34.	Pasi
9.	Chanal	35.	Perna
10.	Dagi	36.	Pherera
11.	Darain	37.	Sanhai
12.	Deha, Dhea, Dhaya	38.	Sanhal
13.	Dhanak	39.	Sansi, Bhedkut Manesh
14.	Dhogri, Dhangri, Siggri	40.	Sansoi
15.	Dumna, Mahasha, Doom	41.	Sapela, Spera
16.	Gagra	42.	Sarera
17.	Gandhila, Gandil, Gondola	43.	Sikligar, Bariya
18.	Kabirpanthi, Julaha	44.	Sirikiband
19.	Chamar	45.	Jatia Charmar
20.	Rehgar	46.	Raigar
21.	Ramdasi	47.	Ravidasi
22.	Balahi	48.	Batoi
23.	Bhatoi	49.	Bhambi
24.	Chamar-Rohidas	50.	Jatav
25.	Jatava	51.	Mochi
26.	Ramdasia		

No. 22/8/2004-3GSIII

From

The Chief Secretary to Govt. Haryana

To

1. All the Heads of Department.  
Commissioners, Ambala, Rohtak, Gurgaon & Hisar Divisions.
2. The Registrar,  
Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers (Civil) in Haryana State  
Dated Chandigarh, the 7-06-2007.

Subject :- Reservation of posts for Scheduled Castes, Backward Classes under the services of Haryana State.

Sir,

I am directed to refer to Haryana Government Letter No. 22/55/90-3GS-III, dated 9-11-1994 on the subject noted above which interalia laid down that for the purpose of reservation in services, Scheduled Castes in Haryana would be put in two categories i.e. Block A and Block B in direct recruitment. These instructions had been challenged in the Hon'ble Punjab & Haryana High Court by way of Writ Petition 398 of 2004-Gajay Singh Muwal Vs. State of Haryana and other 3 Civil Writ Petitions. The Hon'ble Court vide its common judgment/orders dated 6-07-2006 has quashed the above instructions dated 9-11-1994 in the following terms :-

“We accordingly, find that the present controversy is fully covered by the decision of Supreme Court in the case E.V. Chinnaiah's case (Supra). We, accordingly, would quash the Notification No. 22/55/90-3GS-III, dated 9-11-1994 holding the same to be ultravires of the Constitution.”

The State Government has filed a Special Leave Petition CC No. 1789 of 2007-State of Haryana Vs. Gajay Singh Muwal alongwith an application for staying the operation of the judgment/orders dated 6-07-2006 of the Hon'ble High Court in the said case. Similar SLPs have been filed by some private respondents also. However, these SLPs have neither been listed for hearing nor any stay has been granted by the Hon'ble Supreme Court in India, so far.

Under these circumstances the State Government on reconsideration of the matter, has decided to withdraw instructions bearing No. 22/55/90-3GS-III, dated 9-11-1994 subject to the final decision of the Hon'ble Supreme Court in the SLPs referred to above. Consequently, there will be no categorization of the Scheduled Caste into A and B blocks. The vacancies meant for direct recruitment to reserved category of Scheduled Castes will be notified to the recruiting agencies without categorization of Scheduled Castes in A & B Blocks.

Similarly, the Govt. instructions bearing No. 22/34/98-3GS-III, dated 19-3-1999 and even number dated 5-5-1999 and letter No. 22/89/97-3GS-III dated 7-08-2000 regarding admissions in Govt. as well as in Govt. aided/self financing/Educational/Professional/Medical/Engineering/ITIs/Technical Educational Institutions and colleges will be deemed to have been modified to the extent indicated above.

It is requested that these instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

SD/-

(Sumita Misra)

Special Secretary General Administration,  
For Chief Secretary to Government Haryana

**List of Self Styled Institutes/ Universities/Boards which have been declared bogus by the University Grants Commission and other Govt. Bodies.**

1. All India Board of Secondary Education, New Delhi.
2. Board of Adult Education & Uttar Madhyamic Exam. Training/Proad Shiksha Sansthan, New Delhi.
3. The Central Board of Higher Intermediate Education, Patel Nagar, New Delhi.
4. Central Board of Higher Education Uttam Nagar (New Delhi).
5. Bombay Hindi Vidhayapith Bombay.
6. Maharshi Valmiki National University, Delhi.
7. Maithili University/vishwavidyala, Darbhanga, Bihar
8. Takshila Kenderya Vishwavidyalaya Uttam Nagar, New Delhi.
9. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University), Prayag, Allahabad (UP)
10. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP)/Jagatpuri, Delhi.
11. Commercial University Ltd., Daryaganj Delhi.
12. Testator Research University Bodihaya Ranur (Tamil Nadu).
13. Shri Narayana Open University Quilon (Kerala).
14. Gandhi Hindi Vidyapith, Prayag, Allahabad (UP)
15. National University of Electro Complex Homeopathy, Kanpur
16. University Newjerusalem Kathuparamba Cannore (Kerla)
17. World Social Work University, Perumguzhi (Kerla).
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh (UP).
19. Shrimati Mahadevi Verma Open University, Mughal Sarai (UP)
20. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu
21. Amritsar University, Amritsar (Punjab)
22. Arya University Srinagar (Jammu & Kashmir)
23. Bible University, Ambur (North Arcot)
24. Eastern Orthodox University, Ambur (North Arcot)
25. Globe University of Science, Kumbaromam
26. St. John's University, Kizhanattam, Kerla
27. National University, Nagpur.
28. Self Culture University, Kizhanatlani
29. United Nations University, Delhi
30. Vocational University, Delhi.
31. Western University of Kapurthala.
32. Uttar Pradesh Vishwavidyala, Kosi Kalan, Mathura (UP)
33. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh (UP).
34. Indian Education Council of U.P. Lucknow (U.P.)
35. \*Bhartiya Shiksha Prishad (UP) Open Vishwavidyalay, Lucknow (UP)
36. Raja Arabia University, Nagpur.
37. Urdu University, M.L. Park, Bhopal.
38. Vocational University, Amritsar and Delhi.
39. Kesarwani Vidyapith, Jabalpur (MP).
40. Delhi Vishwa Vidyapeeth, 233, Tagore Park, Model Town, Delhi.
41. Badagnvi Sarkar World Open University, Belgaum (Karnatka)
42. ADR-Centric Judicial University, Delhi.

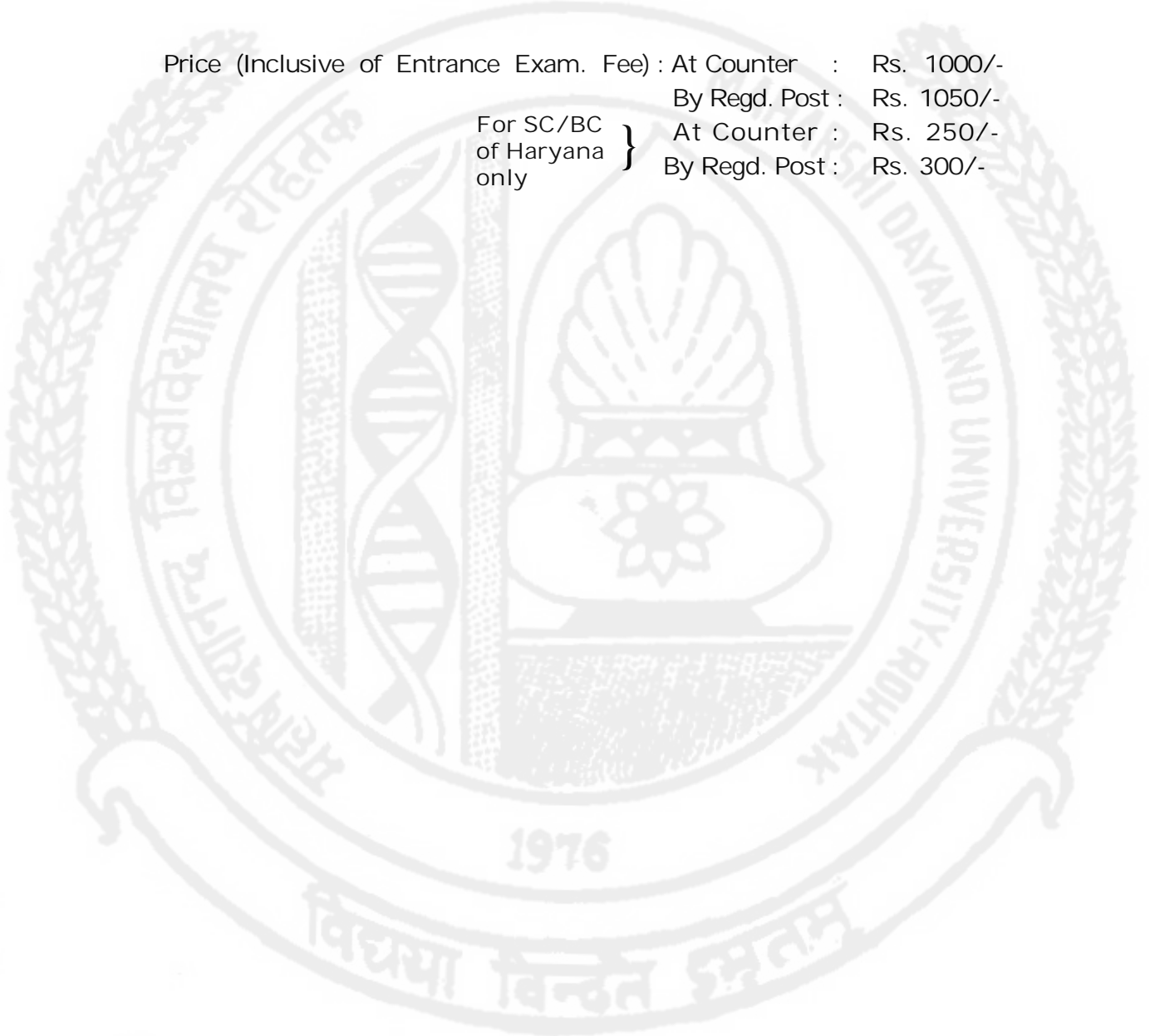
Note:- Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/Other Boards/Universities is /are also required to be consulted.

\* Bhartiya Shiksha Parishad is a fake institution functioning in contravention of the UGC Act, 1956. The Hon'ble Civil Court (JD) Lucknow has granted Interim stay to the Parishad and has restrained UGC from calling it as fake or treating it fake till the final decision in the matter. The UGC has initiated action to get the stay vacated. However, in compliance of the order of the Hon'ble Court the UGC has for the time being decided to exclude the name of the Bhartiya Shiksha Parishad from the list of fake institutions.

# IMPORTANT INFORMATION

Last Date of Receipt of Application Forms : 27.08.2010  
(upto 5.00 p.m.)  
Date of entrance Examination : 19.09.2010  
11.00 a.m. to 12.15 p.m.  
at Rohtak

Price (Inclusive of Entrance Exam. Fee) : At Counter : Rs. 1000/-  
By Regd. Post : Rs. 1050/-  
For SC/BC of Haryana only } At Counter : Rs. 250/-  
By Regd. Post : Rs. 300/-



PROSPECTUS CAN BE OBTAINED FROM

The Incharge, (Publication Cell), M. D. University, Rohtak-124001

Phone No. : 01262 279462



For SC/BC Only Haryana

Original/Duplicate

Sr. No. ....

Roll No. ....  
(To be assigned by the Office)

**Maharshi Dayanand University, Rohtak**  
Application Form for M.Ed. Programme Entrance Examination - 2010

**IMPORTANT NOTE :**

Fill in the application form in duplicate after reading the instructions carefully. Incomplete applications will be rejected summarily and admission if granted on false information furnished by the candidate will ipso facto be cancelled.

**Affix your latest and attested Passport size photograph**

1. Name in full (in block letters)

[Grid for Name]

2. (i) Father's name (in block letters)

[Grid for Father's name]

(ii) Mother's name (in block letters)

[Grid for Mother's name]

3. Address for Correspondence (in block letters)

[Grid for Address]

Telephone No. :

[Grid for Telephone No.]

4. Date of Birth :

[Grid for Date of Birth]

5. Sex, Write 'M' for male and 'F' for female :

6. State of Residence, write 'H' for Haryana and 'O' for others :

7. (i) Do you want to be considered in any of the reserved categories as provided in the Prospectus ? 'Yes' or 'No'

(ii) if 'Yes' mention the name (s) of the Reserved Category (ies) in order of preference :

[Grid for Reserved Category]

8. Academic Record :

Note : Take into account only marks in the subjects which are counted for class/ division.

Examination Passed	Year of Passing/ appeared	University / Board	Roll No.	Subjects offered	% age of marks	Division Distinction if any
10+2 or equivalent						
B.A./B. Sc./ B. Com. Part-I						
B.A./B. Sc./ B. Com. Part-II						
B.A./B. Sc./ B. Com. Part-III						
M.A./M. Sc./ M. Com. or Equivalent						
B.Ed. or equivalent						

9. Demand draft No. ....dt.....(name of issuing Bank with Branch Code ) Drawn in favour of Finance Officer, MDU Rohtak, Payable at Rohtak. In case the form is down loaded from website attach D.D. of Rs.1000/-, (Rs. 250/- in case of SC/BC Candidates of Haryana only).

10. DECLARATON BY THE CANDIDATE :

I declare that the entries made by me in this form and the documents submitted in support of the information furnished by me in the application form are true in all respects and in case, any entry or information or document is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the University may deem proper.

I note that my admission to the University and my continuation on its rolls are subjects to the provisions of the University and other Rules and Instructions which may be issued from time to time. I shall abide by the rules of discipline and proper conduct which may be framed in this regard.

**I shall not indulge in any kind of ragging activities.Affidavit in this regard shall be given at the time of admission**

Signature of the Father/ Mother/ Guardian

Signature of the Applicant

Date .....

Place.....

	FOR OFFICE USE ONLY	
<b>ELIGIBLE</b>	<b>DOCUMENTS WANTING</b>	<b>NOT ELIGIBLE</b>
	1. ....	
	2. ....	
	3. ....	
	3. ....	

Assistant

Supdt.

Assistant

Supdt.

Assistant

Supdt.

Original documents checked and found him/her eligible.

**Admission Committee**

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
M.ED. PROGRAMME ENTRANCE EXAMINATION 2010

**ADMIT CARD (PROVISIONAL)**

Roll No. ....  
(To be assigned by the office)

**NOTE: No candidate will be allowed to enter the Examination Hall without the production of this Admit Card.**

1. Department .....
2. Name of Course .....
3. Name (in Block Letters) .....
4. (i) Father's Name .....
- (ii) Mother's Name .....
5. Centre of Examination : Rohtak  
    Centre No. ....  
    (to be filled in by the Office)

Space for affixing  
Photograph

Signature of the Candidate .....

Issuing Assistant

Head of the Department

**Address for Correspondence**

(to be filled in by the candidate neatly in block letters)

**Address for Correspondence**

(to be filled in by the candidate neatly in block letters)

Roll No. .... Roll No. ....  
Name ..... Name .....  
Address ..... Address .....  
.....  
Pin Code ..... Pin Code .....

Roll No. .... Roll No. ....  
Name ..... Name .....  
Address ..... Address .....  
.....  
Pin Code ..... Pin Code .....

**Original/Duplicate**

Sr. No. ....

Roll No. ....  
(To be assigned by the Office)

**Maharshi Dayanand University, Rohtak**  
Application Form for M.Ed. Programme Entrance Examination - 2010

**IMPORTANT NOTE:**

Fill in the application form in duplicate after reading the instructions carefully. Incomplete applications will be rejected summarily and admission if granted on false information furnished by the candidate will ipso facto be cancelled.

**Affix your latest and attested Passport size photograph**

1. Name in full (in block letters)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. (i) Father's name (in block letters)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(ii) Mother's name (in block letters)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Address for Correspondence (in block letters)


Telephone No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--

4. Date of Birth :

--	--	--	--	--	--	--	--	--	--

5. Sex, Write 'M' for male and 'F' for female :

6. State of Residence, write 'H' for Haryana and 'O' for others :

7. (i) Do you want to be considered in any of the reserved categories as provided in the Prospectus ? 'Yes' or 'No'

(ii) if 'Yes' mention the name (s) of the Reserved Category (ies) in order of preference :


8. Academic Record :

Note : Take into account only marks in the subjects which are counted for class/ division.

Examination Passed	Year of Passing/ appeared	University / Board	Roll No.	Subjects offered	%age of marks	Division Distinction if any
10+2 or equivalent						
B.A./B. Sc./ B. Com. Part-I						
B.A./B. Sc./ B. Com. Part-II						
B.A./B. Sc./ B. Com. Part-III						
M.A./M. Sc./ M. Com. or Equivalent						
B.Ed. or equivalent						

## PERSONAL DATA FORM

Roll No. ....  
(To be assigned by the Dept.)

1. Department ..... 2. Name of the Course .....
3. Name of Candidate .....
4. (i) Father's Name .....
- (ii) Mother's Name .....
5. Details of the qualifying Examination on the basis of which admission is sought :

Name of Exam.	Maximum Marks	Marks Obtained	Subject Studied

6. Are you a bonafide resident of Haryana ? (Yes/No)

7. Category in which reservation is claimed (Tick the Box applicable)

- |                  |                          |  |                          |
|------------------|--------------------------|--|--------------------------|
| (a) S.C.         | <input type="checkbox"/> | (c) ESM/Freedom Fighter and their dependents | <input type="checkbox"/> |
| (b) B.C. Block-A | <input type="checkbox"/> | (d) Phy. Handicapped                         | <input type="checkbox"/> |
| Block-B          | <input type="checkbox"/> |  |                          |

8. (a) Are you claiming any weightage ? (Yes/No)

- (b) If yes, give details :
- |         |         |
|---------|---------|
| 1. .... | 2. .... |
| 3. .... | 4. .... |

9. List of Documents Attached
- |         |         |
|---------|---------|
| 1. .... | 2. .... |
| 3. .... | 4. .... |
| 5. .... | 6. .... |

**Signature of the Candidate**

**FOR OFFICE USE ONLY**

1. Marks in Qualifying Exam. (%) (upto two decimal places)	=
2. Weightage	
i) MDU	=
ii) Rural Area	=
iii) Any other	=
3. Total Weightage	=
4. Overall Merit (1+3)	=
5. Marks of Entrance Examination, if applicable	=
6. Final Merit (4+5) (If through Entrance Exam.)	=
7. Category {SC, BC (A/B), PH, FF/ESM and their Dependents}	=
8. Haryana or All India Category	=

Prepared by

1976

Checked by

**HEAD OF DEPARTMENT**