

SECTION- X : GENERAL RULES

1. The candidates seeking admission on Haryana seats are required to submit certificate of bonafide residents of Haryana as defined by the Haryana Govt. (**Appendix-A**). The Certificate of Haryana Resident shall be in the formats prescribed by the Govt. and issued by the competent authority (**Appendices A 1- 4**).
2. A candidate who has passed his qualifying examination from a University/College situated within the State of Haryana will be deemed to be Haryana resident and will be required to submit certificate of bonafide resident of Haryana issued by the Principal/Headmaster of the Institution last attended (**Appendix- A 3**).
3. Reservation of seats for various categories shall be determined by the criteria given in the Section VII: Distribution & Reservation of Seats in Various Courses.
4. A complete merit list of all eligible candidates will be prepared for each category.
5. The candidates having passed qualifying examination from the self-styled Universities/Institutes/Boards, declared bogus/fake by the UGC and other Govt. Bodies, shall not be eligible for admission to any course in M.D. University. The list of such Universities/Institutes/Boards is available at **Appendix- M**. This list may vary from time to time as per Notification of UGC/other Govt. Bodies.
6. The list of examinations of various Indian/Foreign Universities/Boards recognized by this University and Board of School Education, Bhiwani, Haryana is available with the Departments / Institutes/ Academic Branch of this University and also on University Website. This list shall be referred to for verification of the documents of the candidates seeking admission to this University. No candidate who has passed his qualifying/other examination(s) from the Universities / Boards /Institutes other than mentioned in the list referred above shall be admitted without verification from the Academic Branch or Registrtrion & Scholarship Branch.
7. Any attempt on the part of a candidate, his friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will lead to disqualification for admission.
8. If a candidate is admitted on the basis of information submitted by him but at any subsequent time, it is discovered that any portion of this information is incorrect or false, the student shall be removed from the University and all fees and other dues paid upto the date of such removal shall be forfeited. The University may take any further action it may deem fit against the said student and his guardian.
9. In case of any ambiguity in the rules, interpretation of the same by the Vice-Chancellor shall be final.
10. All the admitted candidates should apply for the Identity-cum- Library Membership card through the respective HOD/Director of the Institute.
11. No student shall be deemed to have pursued a regular course of study unless he/she has attended not less than 65% or 75% of the lectures delivered in theory as well as practical as per concerned Ordinance. Relaxation in shortage of lectures upto 20% will be allowed by the Head of the Department/Institute on the grounds detailed in the concerned Ordinances. The name of a student remaining absent for 15 consecutive days after the start or during the academic session without any notice shall be struck off from the rolls of the Department/Institute. A fine of Rs.5/- per lecture/day shall be charged on account of remaining absent from the classes. However, re-admission may be allowed on payment of Rs.1000/- alongwith required fine within 15 days with the permission of the Dean Academic Affairs. If a student fails to report within this time limit, the seat will be declared vacant to be

filled according to University rules. Re-admission may be allowed by the Dean Academic Affairs only once on the recommendations of the concerned Head of the Department on payment of prescribed re-admission fee.

12. A student, who had been detained on account of shortage of attendance, may be re-admitted provided :
 - (a) he/she seeks re-admission within the prescribed date in the relevant semester
 - (b) his/her conduct has been satisfactory; and
I he/she shows sufficient cause to the satisfaction of the University for not having put in the requisite percentage of attendance in lectures.
13. An applicant who fails in the examination, or fails to appear in the examination, and who is otherwise eligible to appear in the examination as an ex-student, shall not be admitted as regular student. In exceptional cases, however, where such an applicant is a foreigner studying under the Cultural Scholarship Scheme of the Govt. of India etc., re-admission may be allowed.
14. In respect of an applicant seeking re-admission, his previous record shall be carefully scrutinized and the decision of the Dean Academic Affairs in this regard shall be final.
15. Casual admission will not be allowed under any circumstances.
16. The medium of instruction shall be Hindi in case of Hindi subject and English in case of other subjects except where Hindi is specifically prescribed as medium of instruction.
17. Applicants should satisfy themselves about their eligibility before applying for any course.
18. No plea about the ignorance of the rules and regulations and other provisions of admission will be entertained.
19. As regards the rules of promotion etc., students will be governed by the provisions of the University ordinances.
20. All the rules and regulations for submission of migration certificate by the candidates, who have passed the lower examinations from other Universities/ Boards will be applicable as per the University Rules.
21. Always quote your Receipt No. for reference while making correspondence regarding admission to the courses offered by this University.
22. Ordinarily the odd and even semester examinations shall be held in December/January and May/June, respectively every year. However, the schedule may change due to some compelling circumstances.
23. Use of cell phones is strictly prohibited in the Depts./Admn. Block/Library.
24. Entire University campus is a "No Smoking Zone". As such, smoking is strictly prohibited in the University premises except in 'No Smoking Zones'. It is a punishable offence.
25. Parents are advised to visit the University from time to time to keep themselves abreast of the progress of their wards.
26. While pursuing professional courses, the students may have to go for Industry exposure/field-trips as per course requirements.
27. Optional paper (s) can be offered with the permission of the Vice-Chancellor, if the student strength is not less than five.
28. If gap in studies, students may give reasons with documentary proof/self undertaking.
29. Nothing contained in this Prospectus shall be construed to convey sanction or cited as an authority for which University regulations alone are applicable.