



Dy - UCC-3606
6/1/2016

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act. No.25/1975)
NAAC Accredited 'A' Grade

No. P&S/15/

Dt.

Regd. / E-mail: ssharma@spectracomputech.com

To

M/s Spectra Computech Pvt. Ltd.,
SCO 2923-24, 2nd floor, Sector-22-C,
Chandigarh-160022.

Sub: Annual Maintenance Contract of Computers.

Dear Sir,

Please refer to your letter no. Nil dated: 21/09/2015 on the subject cited above.

It is to inform you that the University authorities have approved the Annual Maintenance Contract of Computers of the University to your firm on the following terms & conditions:-

1. AMC of Computers be awarded to your firm on the same terms & conditions of last contract till the new vendor takes over the AMC.
2. Some more computers (including DELL Computers) for which the warranty period has expired or going to expire shortly, will also be included in the AMC from their due dates.
3. Resident Engineer of your firm shall work under the control of Director, UCC.
4. Resident Engineer of your firm shall also prepare a list of all computers including DELL Computers with full details and submit the same to Incharge (P&S) within 20 days through Director, UCC.
5. Total details/present inventory of computers list thereof, duly signed by the respective HOD/Branch officer in specified format of his computers (AMC/whose warranty period is over) mentioning location, Sr. No., Configuration etc. & the user will put signature on it.

You are, therefore, requested to get the contract papers prepared afresh on the applicable non-judicial stamp papers at the earliest having legal jurisdiction of Rohtak (in case of dispute, if any).

Yours faithfully,

Sd/-
Incharge (P&S)

Endst. No. P&S/AMC/15/ 03-100 dated: 1-1-2016

1. Director, UCC, M.D.University, Rohtak. (With the request to upload this on the University website also).
2. All the heads of the departments/Director/Branch Officers and Incharge Officers (Including ILMS Gurgaon), M.D.University, Rohtak.
3. P.A. to Vice-Chancellor and P.A. to Registrar, M.D.University, Rohtak.

NOTE: The written complaints may be made to the Director, University Computer Centre and also make entry in the Central complaint Register to be kept in the Computer Centre of MDU. The Engineers may be contacted on Mobile No. 9215665634 (Mr. Kapil) and 9812145099 (Mr. Pawan).

Dhe
Incharge (P&S)

Asst. H.
CO

Asst. H.
6/1/16

Asst. H.
6/1/16